



Policy:	Northumbria Blood Bikes Policy: Uniforms Policy		
Owner:	Membership Officer	Author:	Michael Thompson
Approved:		By:	Executive Committee
Doc Ref	MEMB005	Version	1.0

A. Why do we need this Policy

This document sets out the uniform requirements when representing NBB.

B. Who is Responsible for this Policy

The Membership Officer of the group is responsible for the maintenance of this policy.
The Executive Committee is responsible for approving this policy.

All members of NBB are bound by this policy when representing NBB.

C. When will this Policy be reviewed

The policy will be reviewed a maximum of two years following its approval.

D. How will changes be notified

The latest version of the policy will be made available via the members' library on the group website. New versions will be announced via email to all qualified riders, drivers, shift coordinators and the executive committee.

1. Aim of Policy

- 1.1. The professional image presented by our members significantly improves the way our charity, and our work, is regarded by the organisations we serve and the general public who help fund us.
- 1.2. A smart professional appearance gives us a recognisable identity that helps to promote trust and confidence in us.
- 1.3. This document sets out the uniform requirements when representing the group.

2. General

- 2.1. When representing the group, we ask that members wear dark trousers/skirt and shoes along with a white shirt.
- 2.2. NBB Branded polo shirts, dress shirts and 'fleece' jackets are available for purchase, and members are encouraged to obtain and wear these when representing the group.
- 2.3. ID badges must be worn / carried at all times when representing the group. Usually this means your NBB membership card, if you do not have a membership card, or have brought a guest to an event, then generic "Volunteer" ID badges are available.

3. Fundraising

- 3.1. At fundraising events you will be given an NBB hi-viz vest to wear to identify you as an NBB volunteer.
- 3.2. If you have brought an NBB motorcycle to a fundraising event, you should swap your rider's hi-viz jacket for a fundraising one to present a uniform image to the public and to avoid confusion.

4. Riding

- 4.1. Riders must have their own protective motorcycle clothing including: black motorcycle boots, black motorcycle trousers, a motorcycle jacket (preferably black) and gloves.
- 4.2. Riders should wear a plain white helmet. If you do not have a white helmet, a plain coloured helmet with no markings (stickers or decals) is acceptable until you renew your old one.
- 4.3. You will be provided with a High-Visibility rider's jacket although we ask for a (returnable) £20 deposit towards the cost.
- 4.4. Your NBB hi-viz riders jacket may be worn when riding your own motorcycle **only** while riding to or from an NBB Base when collecting or returning an NBB bike for an operational shift or other event. When wearing the NBB hi-viz jacket while riding your own motorcycle you must remove the "BLOOD" logos.
- 4.5. In exceptional circumstances the NBB Committee may sanction the use of NBB hi-viz jackets for attendance, on your own motorcycle, at group sponsored events.

5. Driving

- 5.1.** Drivers should follow our general policy of dark trousers and shoes with a white shirt.
- 5.2.** You will be provided with an NBB Branded 'fleece' jacket although we ask for a (returnable) £20 deposit towards the cost. The NBB fleece should be worn when driving on operational duty.
- 5.3.** Hi-Viz jackets for use in the event of an incident are provided in the NBB cars.

6. Exceptions and Variations

- 6.1.** There are no Exceptions or Variations.

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Version Control and History

Date	Version	Author:	Reason For Change
7 Nov 16	1.0	Michael Thompson	First Version