



**Minutes of NBB AGM.  
Thursday September 21<sup>st</sup> 2023. 19.00hrs.  
Venue: Fire Station Headquarters Washington.**

Present:	Separate List.
Apologies for Absence:	Separate list.

No	Item
<b>1.</b>	<b>Minutes of September 2022 AGM.</b>  Accepted as an accurate record and approved Proposed by: Clive Franklin. Seconded by: John Reay
<b>2</b>	<b>Introductions.</b> Prior to the commencement of the meeting, Paul Curran provided a building safety brief which included safety / evacuation procedures and security. Fire evacuation and emergency access. Rest and comfort break areas were also covered. MR opened the meeting at 19.10 and thanked everyone for their attendance. MR also invited any new members if they wished to introduce themselves:  The following introduced themselves: Tom Pratt Craig Prior Simon Byrne Peter O'Brien Chad Day
<b>3</b>	<b>Committee Updates.</b>  <u>Treasurer.</u> ST Gave an update on NBB accounts for the year end 2022 / 2023. <ul style="list-style-type: none"><li>• The Charity is financially sound with all income and outcome reconciled and accounted for. We have 13 months of running costs in reserve.</li><li>• Total income for this year was £137,270 increased from last year £134,090 (£3,180)</li></ul>

- Donations / Grants reduced by £15,546 legacies increased by £14,313. Fundraising increased by £3,131.
- Total expenditure up from last year £150,854 (£12,934) Event costs up £3,558. Licences /insurances £7,935. Refund Legal fees £5,000 (NABB potential legal action fees)
- Charity reports a deficit for the year of £26,528 after depreciation charges of £34,867. The charity therefore achieved a surplus before depreciation in the year of £8,352.
- Fixed assets have a book value £129,745 (tangible assets book value of vehicles +30 computers) in this year vehicles were added at a cost of £29,047. Air vests £1,738. Net current assets are £187,173. Net assets are £316,918 (£129,745 + £187,173)
- Reserve running costs £172,000.

MR asked members to propose and second the accounts.

Proposed Bob Creswell

Seconded Sandra Yapp

### Publicity.

KL gave an update.

- It has been a busy time over the last couple of months. GNR expected to raise in excess of £10,000. We had to sell some of our entries this year. Early Bird offers are now available for the event next year.
- The radio advertisements have gone live with Greatest Hits; this will include 3 adverts and will run until next Wednesday to target areas in our demographic locations.
- This week is organ donation week which we are supporting, members can log in and record miles. We currently have 5 signed up. All details can be found on the website.
- The Santa Run will be launched soon and we are looking to expand on hospital locations.
- Xmas Card competition to be announced for this year.
- So far this year we have held 38 talks, thanks to Nigel and the talks team.

Fundraising.

TT gave an update.

- Fundraising van now up and running. Thank you to Jason Cooper and Jim Robson.
- Plenty of events on the Calendar including Stormin.
- Tynedale Beer Festival raised £74,000 with our share £7,000. Thank you to Clive Franklin.

Question from the floor. Can we purchase a flexi pump to be used with the van to inflate the gazebo? MR agreed to look at this.

Can we purchase a step to assist entering the van from the side door at events?

### Membership

Update from SH

- Our current membership stands at 236
- 54 Controllers

- 89 Drivers
- 67 Riders
- 26 Fundraisers
- SH thanked all Mentors and agreed to assist the new Membership Secretary when appointed.

Secretary.

Update from AJ

- All committee meetings and NBB meetings are up to date and available to view in the Members Library.

ICT.

Update from MR for AK.

- Our website is coming to its end of life in January 25. The new website is under construction and we have outsourced support.
- New OLRS system is under construction and will be better, work still in progress.
- We are aware that password changes can be awkward and a new testing scheme is in progress. Any issues contact ICT.

Fleet.

Update from JC.

- New event van purchased and is now up, running and available for use.
- New RT bike purchased 'Bebby'
- Fuel cards. If anyone has problems when refuelling using the BP card, the All Star card can be used. It is not now essential to use the BP card alone, however by using this we get discounted fuel.
- All 4 wheel vehicles have been serviced and free parts supplied, going forward we hope that this will continue. (A potential saving of £3,000 - £4,000 per year.

Question from the floor as to having a car based in the Morpeth area. JC advised that a review has taken place with data supplied by Barry Bullas and we are evaluating base locations.

Rota.

RB gave an update.

- We currently have the option for split shifts in order to prevent suspension of cover and also in response to some member complaints relating to 12 hour shifts. Despite this, at times we have had to suspend service or rely on cover at very short notice. RB reminded all that there must be at least one full shift covered before booking a split. OLRS will change to reflect this. It is apparent that it is the same members coming forward time and time again to cover.
- RB thanked all regulars for their assistance.

Hospital Liaison.

SS gave an update.

- SS advised that we no longer have the regular COVID runs to complete, all samples are now on the same job logger regardless if they are COVID.
- A reminder to all that samples are collected and delivered to and from respective reception areas, within Newcastle Trust area.

Question from the floor as to if we are eligible for COVID vaccine for representing NBB. SS advised that this had been mentioned before however the decision is reliant on individuals GP.

Vice Chair.

MR gave an update for AJ2

- A reminder that all riders who have a hi viz air vest must still wear their NBB hi viz jackets. Likewise when riding to and from bases, blood badges must be removed. We are completing an audit relating to vest issue and shifts covered.
- We still have some outstanding DBS checks where information has been requested and not received in order to progress.
- AJ2 thanked members for their support.

Patrons,

- MR played 2 videos from Patrons Heidi Mottram CEO NWL and Professor Bob Jarman Consultant in Emergency Medicine. Both expressed their pride and thanked NBB members for the service we provide to the NHS. Both patrons pledged their continued support.

C hair.

MR gave an update.

- MR advised that following emails sent to members in relation to a plan to reduce Trustees from 12 to 5 some of whom may not be committee members. MR outlined the reason for change. Draft documents are in progress.
- A lively debate followed from various members on the floor as to the pros and cons of this. MR advised that following the feedback received so far, and the feedback from the floor, there would be an additional 2 weeks for people to comment and respond to him. MR will then consolidate feedback, update documentation and update committee for further debate. Once this completed, the documents and rationale etc would be circulated to all members with a view to then voting on it at a suitable meeting. MR advised he would do this as soon as possible, but it had to be correct and could take some time, but no changes until vote completed.

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#### **Committee Elections.**

Following the emails to members for submission of interest for the vacant positions to the Committee. There were 2 applicants unopposed. It therefore it was agreed that with immediate effect that they be elected to post. There was one committee member stood for re-election for Fleet, who was also re-elected unopposed

- Rob Wilkes: Membership Secretary.
- Lee Smith: Treasurer.
- Jason Cooper: Fleet Manager

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#### **Recognition Awards.**

The following members received their awards.

**Bronze:**

Phil Austin  
Richard Clement

**Silver:**

Ian Jamieson  
Phil McKewoen

**Gold:**

Ross McKenzie

**Gold / Red:**

Clive Franklin  
Ian McNeish

**Crystal Award:**

Carol Nelson

**Volunteer Of The Year:**

John Reay.

**AOB.**

Question from the floor as to advanced qualifications for riders to drivers following the grant allowance. Discussion followed as to the process and numbers. RB / TT are going through the list.

MR thanked everyone for their attendance and for a productive meeting and closed the meeting at 20.30.

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Chair / Vice Chair ..... Print Name: .....

Date:.....

## Attendance sheet

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