

RIDER & DRIVER ASSESSMENT CHECKLIST

Use this checklist to cover all the relevant points listed below during the assessment.

This ensures consistency of assessment for all members.

Items marked in **Red** are compulsory for all members

Initial assessment

1	Check proof of advanced qualification	
2	Ensure vehicle is road legal by way of Tyres, Brakes & Lights	
3	Ensure the rider or driver is fit to assess and riders are wearing appropriate clothing.	
4	Explain purpose of assessment & expectation (safe & competent demonstration)	
5	Assessment should ideally last up to an hour with a minimum of 30 miles	
6	Assessment should include urban, rural & motorway, ideally in varying traffic conditions	
7	During ride/drive, assess basic knowledge of Highway Code	
8	For Cars & Bikes - undertake reverse parking into a marked parking bay	
9	Any competency concerns, cease the assessment and report back to Training Officer	

DO NOT OFFER ANY COACHING AS THIS IS FOR THEIR RESPECTIVE TRAINING BODY TO SUPPLY

Annual assessment

1	Ensure vehicle is road legal by way of Tyres, Brakes & Lights	
2	Ensure the rider or driver is fit to assess and riders are wearing appropriate clothing.	
3	Explain purpose of assessment & expectation (safe & competent demonstration)	
4	Assessment should last as long as the assessor deems appropriate	
5	Assessment should ideally be in varying traffic and road conditions	
6	During ride/drive, assess basic knowledge of Highway Code	
7	For Cars & Bikes - undertake reverse parking into a marked parking bay	
8	Any competency concerns, cease the assessment and report back to Training Officer	
9	Remind member of NBB policies & procedures (i.e. vehicle checks & Fault reporting)	

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Notes: