



## **NBB Committee Meeting Minutes**

**4th February 19:00 Venue ASDA Benton**

- 1. Apologies**
  - a. **Barry Bullas, Sean Story, Richard Penna**
- 2. Correspondence – if applicable**
  - a. **No applicable**
- 3. Previous minutes**
  - a. Training camera ordered
  - b. Audit Jo and Suzie Hutchinson undertaking, timescale 1 month
  - c. Bulk text message system, order pending
  - d. Free Tele conference supplier found details from Mike to all committee
  - e. Gary Annan fund raising event – requested to writing proposal
  - f. Three bikes (should have been only one with Geoff) arrived at Jack Lomer funeral, decision on attendance at any event must be approved by rota mgr /fleet mgr/committee member - in advance – message to be reinforced to membership, get authority first (CM to include in minutes, Facebook and forum)
  - g. Aviva information request pending Graham Moor progressing
  - h. Coordinator training – follow up on process to be “approved”. How do new coordinators know they are trained? Graham Moor progressing
- 4. Actions/Items not included in Agenda**
  - a. Validation of blood boxes on going with Health trust
- 5. Library and Procedure update and allocation**
  - a. **Mike / Chris**
    1. New documents identified, teams formed, process to be monitored by Mike and Chris. Library access does not change, specific pages will be produced for specific roles eg rider/driver etc etc
    - 2.
- 6. Meeting Calendar - Open meeting and AGM themes/Agenda**
  - a. **Peter / Chris**
    1. New meeting structure approved, committee meeting every month, plus Members open meetings and AGM.
- 7. Locations for Committee Meetings (ASDA Benton, or roving locations?)**
  - a. **Chris**
    1. ASDA Benton, have kindly offered a standing booking for Committee meetings should we need it.
    2. Agreed that it will be better to move around venues to show a presence, and make contacts eg ASDA Metro Centre, Sainsburys etc etc

3. Open meeting possible venue Ramside, Bowburn – Graham Moor to chase confirmation to Secretary by end of week 13 February.
4. March open meeting, IT update, library format

## **NABB meeting feedback**

### **b. Peter**

1. Committee members needed
2. NBB blood bike profile high, more aware of Blood bikes
3. Section 19 still progressing, issue on who would do the training, how paid for
4. Section 19 training would be in modules for various exemptions

## **8. Ongoing Complaint update – if appropriate**

### **a. Peter**

1. Appeal received Peter reviewing, target set for 2 week decision

## **9. New Complaints / Incidents**

### **a. Riding Incident – Peter**

1. Dave Makepiece wants to look at bike he was riding
2. Driver awareness educational course for other party (recommended careless driving), taking into consideration DM views “education is better”. Dave M exonerated by Police.
3. Bike likely to be written off

### **b. Incident – sample box missing from bike**

#### **i. Demonstration of strapping on bike by rider**

1. Box positioned upright, straps not full tightened and at wide position
2. After discussion with the rider involved the conclusion is rider error, fastening system suitable. The rider was briefed on the appropriate method of using straps and securing items to the bike.
3. Additional reinforcing training on fastening boxes to carrier eg Youtube video
4. Fastening boxes to bike to be included in annual assessment rides

## **10. AOB**

### **a. Update information From Barry (in his absence)**

- i. Just to provide an update on the Great North Run. All 20 places have been filled (15 NBB 5 NABB). I have made contact with the runners and am starting to plan the photography, shirt design and cheering point. Kirsty Downham will be managing the cheering point again, aiming to be outside the South Tyneside Hospital again.

### **b. Item from Active members open meeting via Graeme Mitchell**

- i. • can coordinators be issued with ID cards. It would assist at fundraising events etc. **Answer YES coordinators to contact Barry Bullas**
- What is the current status of the coordinator training group? **Answer It's Active**
- can coordinators be invited on to a BoB run as it may be beneficial to witness the process of our operation. **Answer YES, coordinators to liaise with Barry Bulla**

### **c. Chris**

- i. Jerry Trowbridge has proposed an open meeting at NWL site in Durham, Northumbria House Pity Me plenty of parking and teas/ coffee etc. After 17

May as Jerry will need to be there. Either the restaurant or big meeting room  
Capacity 100 + and easy to find

ii. Chris to liaise with Jerry

**d. Richard**

- i. Issue collecting and counting Calendar monies for Lady Riders Calendar
- ii. All Collection tins not been located or returned as yet
- iii. Issue to be raised at next committee meeting
- iv. **Mokka** – message from Surtees foundation re insurance covers driver minimum third party. Can we increase cover, under investigation to enhance insurance, Richard investigating

**e. Mike**

- i. Project manager at work offering assistance, Mike working with her
- ii. Dedicated documentation for BoB run, Mike to review

**f. Graham**

- i. NAB committee members have same liability as trustee
- ii. Find Riders for Organisers of Morpeth road race to carry first aiders, closed road NBB bike attendance as promo – Graham
- iii. National Lottery grant £3K – NBB have been invited to apply along with other national groups
- iv. Trailer “TV” Screen donated from Northumbria Water

**g. Steve**

- i. Recognition badge? For doing shifts gold/silver bronze??? Agreed – likely on membership badge/Card
- ii. System to collate number of shifts to be completed – Mike

**h. Geoff**

- i. Expressed interest in involvement with mooted NAB training academy

**i. Chris**

- i. Costa Card at RVI, pointed accumulated on the card to be used to provide coffee for new members on induction runs.
- ii. Riders asked to add points to the card when they can

**j. Alan**

- i. New format of LOGO used on the trailer to be adopted as official logo over time, as new material produced.

**k. Peter**

- i. Open meeting March general update , bullet points to Peter by next committee meeting
- ii. Committee Strategy meeting next Thursday 11 February 14:00 to 19:00 at Northumbria University.

## NABB meeting feedback

Was sat next to Jim Finnegan Bloodrun EVS's first ever rep to attend. They have a new committee, Rob having stood down from Chair. Jim was taking copious notes and kept saying how much he was learning - he wrote even faster when someone raised whether groups were allowed to fundraise in another area and everyone confirmed that it was not allowed without prior agreement! Have got new Chair's contact details.

Loads of NABB officers stepping down at AGM (May) including JS. We are asked to consider whether we (inc wider membership) have anyone willing to take on roles of Chair, Liaison Officer, Development and, Secretary. Margaret the Treasurer is also stepping down but they think they have (well Graham has) got a replacement, Julian Brown who is, or was a member of our group and who Richard and I have met.

NABB Membership, they aren't asking for lots of paper after all - an "app" is in development where we will be able to complete the annual re-application on line

Finances, still ok, still supporting purchase of trackers, vests etc etc

Development: group may be forming in Aberdeen.

Internationally: 2 in Canada 3 in USA plus Perth Australia, Belgium, Poland and Cameroon! None finalised.

Faecal Transplants: a lab in the midlands has developed a safe faecal transplant for people suffering with e.g C;Difficul. The local group is arranging a growing numbers of daytime relays with other groups. Fabulous treatment but some concern that NHS should have factored in transport costs!

Bikes:

Members of some groups have been liverying own bikes (even when not using for BB purposes), prosecutions have occurred

Disposal of bikes, some groups have been selling to private individuals - must have livery etc removed

Type approval for large racks / carrying blood boxes on FJR 1300's almost complete. Yamaha have developed a mod that has to be in place before approval 'legal' Yamaha probably want to become the Blood Bike of choice having paid for the type approval - the only company to do so. Alastair Borland (Chair, SERV HBB) has led this work and has a contact in Yamaha offering good discounts

Honda have put an 85 mph limit on their ST1300 P (police spec) bikes and there is apparently a weight limit on the racks of all ST1300s of 9.5kg (way under the large blood box weights)

JS optimistic may be exemptions from VED at next budget for our bikes (cars unlikely)

Cars: these ca be got at a discount for BB group use, eg BMW (Tim Peters) and Hull had a different contact

NHSBT: John etc still in discussions - they believe things will get better with them v soon so watch this space.

30,000 contact cards have been printed for distribution to us to hand out to promote blood donations when we fund raise etc

Members:

a number of cases of alleged poor riding have been passed to JS - the message is as the public become more aware of ourselves the actions of riders (and drivers) are noticed!!

JS is also getting a few contacts from group members who feel NABB are the people to complain to when not happy in their own groups. We need to be aware that this could happen to us!

JS has had info on FOI requests to NHSBT about relationships with BB groups and also from a journalist who was asking 'awkward' questions about standards. Perhaps putting 2 and 2 together he wonders if a journalist will seek to join one of our groups anonymously to try to prove everything in the garden is not rosy, e.g. poor standards of blood handling etc.

Section 19:

Delayed with no new date to go before Parliament but John convinced it will happen soonish - then have well known training implication. All agreed to stand by the decision to try to set up a NABB Training Academy (trading company) which would do the training for free for groups however needs person / people to lead on it!

Interestingly NHSBT have said they have decided that when the changes come in they will refuse the ability to exceed speed limits in emergency situations and not train people to do so. Will take up eg ability to run red lights etc etc. A sensible position for us??

Bloodfast Hull:

Originally a BB group operating out-of-hours

then set up a not for profit company to take over moving blood for hospitals during the day

this later now operates over large chunks of England

moved to cars from bikes during the day because of volumes moved

monies generated allow it to provide the out of hours service for free whilst paying the drivers

employees trained to Level 4(??) which allows them to take Blood to theatre etc saving time in emergencies

as no profit to make believe eg TNT will never be able to beat them on price when tendering

Not able to use volunteers but a BB group may set up in Hull that they say they wd work with

I have emailed the boss there some questions as to detail of how it works, suggest include in discussions at Strategy Day