



**Minutes of Committee Meeting**  
**Tuesday 06<sup>th</sup> April 2022 – 19:00 to 20.37**  
**Online via Teams due to Covid 19**

Present:	Ronnie Paton (RP) Sean Storey (SS) Stephen Winn (SW), Susanne Hitchinson (SH), Jason Cooper (JC), Alan Johnston (AJ), Chris Mann (CM) Kirsty Lawrence (KL) Tiger Taylor (TT) Alan Kinghorn (AK)
Apologies for Absence:	M Redpath (MR)

No	Item	Action required
1.	<p><b>Minutes of March Meeting</b></p> <p>Proposed S Tulloch            Seconded A Johnston</p>	
2	<p><b><u>Action List</u></b></p> <p>RP went through the action log and the below were updated.</p> <ul style="list-style-type: none"> <li>● GDPR training for Aux roles 3 still to complete. This is now over a year since this was requested and the time frame for subscription has now expired and will necessitate a repurchase. AK queried if anyone of the 3 had made an attempt. RP advised that one had started but not completed.</li> <li>● Equipment recovery has previously been discussed.</li> <li>● Update for speakers discussed in March Mike Thompson is completing this. KL has not heard from Mike. ST advised that we have the software.</li> <li>● Laptops. AK advised that these have now been purchased. These will be delivered Friday and are of decent spec from a company called SCAN. Nothing as yet for projectors. Will follow up after laptop delivery. AK also to order headsets.</li> <li>● Speaker email addresses MR was to speak to John Watts. Leave as agenda item.</li> <li>● Lighthouse now closed so can be closed from agenda.</li> <li>● Owen Kerry bike JC advised this is now in service. We are unable to enable a private plate to be purchased for complicated reasons.</li> </ul>	<p>Ongoing.</p> <p>MR</p> <p>Closed</p>

**Committee Updates**

Treasurer

- ST updated that all accounts are reconciled and up to date.
- ST met with Ribchesters today to sort a few anomalies. Bank statements were not matching up but now sorted.
- Letter received from HMRC for VAT this is now sorted and will be around £12,600 returning to NBB
- Charitable Account £14,224, BMM Account £177,162. Equals Balance £3,391. Virgin £1,757.
- Total £199,925
- Expenditure £27,345. Income £23,495 = - £3,845.
- Notable income - £10,000 GNNAS. £5,000 personal donation Heidi Mottram. £8,802 Stagecoach.
- Notable expenditure. £19,195 laptops. £3,230 fuel. £160 fleet.
- Liberty Pay cancelled. Laptop Insurance £235. Assets to be added to Zero. RP advised that we need to keep track on who has what. KL requested this issue be added to milestones.
- No news from HMRC reference changing approved persons for NBB
- RP has emailed GNAAS to express thanks from NBB.

Agreed  
AK

Secretary

- RP clarified that members purchase their own headphones, this is in radio procedure. AK queried if we supply headsets for controllers. Agreed.
- Clarified that delay in uniform issue has now greatly improved.

Membership

- Interviews continue, all good.

Fundraising

- TT advised that things were ticking along.
- TT clarified that she has looked over the Ashington grant.
- Leaflet drops and speaking to bikers at meet up events in relation to 360 and joining NBB. Overall a good response. This may become a regular event. Also GNAAS event. KL advised that 8 had signed up for 360 after this.

TT

Publicity

- KL updated that we still have 11 NBB places available and 7 NABB places. We have until 1<sup>st</sup> week of June. 93 signed for 360.

- 2 Egg Runs Easter Weekend.
- Awaiting merchandise to arrive, key rings, car air fresheners etc. Display boxes have arrived for these.
- Brockbushes are holding 3 weeks of Easter events.
- RP thanked KL for the work and effort she has put in.
- Clarified that NBB patches are now priced at £3 as opposed to previous price of £5.

ICT

- Laptops are being shipped.
- Prices needed for anti virus.
- Discussed information retention.
- New site progressing and we have lost 2 testers due to circumstances. Privacy statement to be updated.
- RP asked that we remove the ability for members to access addresses / postcodes. Mobile numbers can stay. (GDPR) JC advised this applies to OLRS. AK advised that this will be more difficult.

AK

AK

AK

Fleet

- JC has been asked to attend a meeting at West Denton Fire Station in relation to redevelopment options. He will feed back.
- RP advised that following the £10k donation from GNAAS and to have a scope at potential an electric car for BOB. Problems with mileage and parking facilities. A lot of work involved with this. On radar for pros and cons. SW queried Hybrid SS advised not possible due to petrol engines.

JC

Hospital Liason.

- SS discussed Lighthouse closure and samples going from RVI and Freeman.
- Problems with sample packaging. this has been flagged up with hospitals. SS has asked for updates.
- Looking at options in hospitals for inductions. Has spoken to David and should we get an electric vehicle they are happy for us to park / charge. Also look to lease as opposed to buy. JC again advised that mileage would still be a problem.

SS

Training

- First face to face induction has taken place successfully however we may need a new venue. We have 6 people awaiting induction. 5 awaiting controller workshops. TT will speak to the Manager of The Corner House and also find out if there are any subsequent associated venues available nearer. TT to also send SW contact details.
- Virtual local guide for controllers good to go live. SW to speak to AK to progress.

TT

SW AK



	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>● RP asked committee how they felt the March open meeting went. SH, short and sweet. KL mentioned that Derek Henderson was absolutely chuffed with his award.</li> <li>● COC next week was CM. SW will cover this however his June one may need to be covered.</li> <li>● AK discussed problems with emails and service providers with mail not getting through.</li> </ul> <p><b>Date and Time of Next Meeting</b> 05<sup>th</sup> May.</p>	

Chair / Vice Chair ..... Print Name: .....

Date:.....