



Minutes of Committee Meeting
Thursday 7th February 2019- 19:00 to 21:00
Asda Benton Community Room

Present:	Andrea Witherspoon Sean Storey Julian Brown Graham Moor, Ronnie Paton Alan Kinghorn Brian Slassor(S) Steve Rawlings Rob Wilks
Apologies for Absence:	Alan Johnson, Kirsty Lawrence

No	Item	Action Required
1.	Minutes of last meeting Minutes of December Meeting agreed, seconded and accepted. Rob Wilks proposed Brian Slassor seconded	
2	Matters Arising :Clutchless Fjr now ordered Bella is to be sold to Ed Gardner for £500 Lumley is being offered to a member who has asked enquired about it Julian will replace Mike as Bank signitary PayPal is now running as a charity account	 AJ AJ AJ RW GM
3	Andrea and Julian were welcomed to the Committee in their new	

	<p>roles . Andrea as Training coordinator and Julian as Treasurer</p>	S
4	<p>Complaints</p> <p>See Confidential Addendum</p>	
5	<p>Major Events</p> <p>360 event, entries are still been taken . Kirsty is sorting GNR Bikewise is still taking names for help</p>	<p>KI KL KL GM</p>
6	<p>Any Other Business</p> <p>Ronnie has written a fault reporting system for all NBB equipment so faults can be reported electronically. Ronnie will put a channel on slack for feedback and discussion next month.</p> <p>Library docs still need reviewed as many are out of date</p> <p>Ronnie asked for an action list to run alongside minutes</p> <p>Ronnie is suggesting that there were 350 jobs discrepancies for january alone, This is still being looked at.</p> <p>Members will be contacted about the importance of job logging</p> <p>Barry Bullas is looking at the option of logging electronically</p> <p>Alan suggested a cross ref between controllers and rider/driver</p> <p>Alan K</p> <p>All website updates are now done.</p> <p>Site backups have not been working as they should have</p>	<p>RP RP ALL ALL RP RP RP BB</p>

	<p>For £30 pa a backup data service is available this was approved to go ahead</p> <p>Email has still been failing with BT</p> <p>Alan expressed concern about GDPR and the use of joint email addresses.</p> <p>Rob Wilks</p> <p>254 people responded to the membership form Rob will look into if any current riders or drivers did not respond.</p> <p>Rob will also check that non responders are off facebook etc.</p> <p>Steve asked for drivers to be shown on orls incase of bad weather</p> <p>Alan K has outstanding money for computer fees</p> <p>Alan K was also authorised to buy a replacement computer for his role.</p> <p>Kirsty has contacted marmite as to using their name on our bike</p> <p>Graham in to meet with EVS regarding cross group working</p> <p>Graham also meeting with GNAS just for a catch up this coming monday.</p> <p>It was agreed that a new procedure would be written stating that drivers/riders should complete job logger within 48 hours of being on shift.</p>	<p>AK</p> <p>RW</p> <p>RW</p> <p>GM</p> <p>GM</p> <p>RP</p>
	<p>March Open Meeting</p> <p>March Open Meeting will be at Forest Hall ex servicemens club Thursday 21st of March.</p> <p>Small bikes will be discussed</p> <p>Sean will contact Rachel H about providing an update</p>	<p>BS</p> <p>AJ</p> <p>SS</p>
7	<p>Date and Venue of next meeting</p> <p>Next meeting Thursday 7th March Asda Benton.</p>	<p>BS</p>

8	Meeting close 20.43	
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Chair / Vice Chair Print Name:

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Date:.....