



Minutes of Committee Meeting
Thursday 6th Feb 2020 - 19:00 to 22:00
Asda Benton Community Room

Present:	Ronnie Paton (RP) (c), Tiger Taylor (TT), Ken Tait (KT), Stephen Winn (SW), Chris Mann (CM), Sean Storey (SS), Alan Kinghorn (AK), Alan Johnson (AJ)
Apologies for Absence:	Julian Brown, Gary Annan, Graham Moor, Kirsty Lawrence

No	Item	Action required
1.	<p>Minutes of last meeting</p> <p>accepted as an accurate record and approved Proposed by: KT Seconded by: TT</p>	
2	<p>Action List / Matters Arising.</p> <p>RP went over the actions list and noted updates in the action list for next meeting</p>	RP
3	<p>ICT Standing Item.</p> <p>AK gave the below</p> <p>Virtual Local Advised that VL had given notice that they will be changing the portal page, do 't have any details of what it is changing to but will update once advised.</p> <p>Job Logger Creating tutorials and will contact a group of RDC to run testing on a predefined script</p> <p>NCL GP Run</p>	<p>AK</p> <p>AK</p>

	<p>Working with SS & CM to create a new web page to make it easier to update the pickup dates instead of updating ROTA020 every month</p> <p>Forum Due to security we need to close the forum down. Will raise this at the March open meeting to see how much of an issue this would be</p> <p>Website Looking at speaking to web developer to create a new public facing web page</p>	<p>AK, SS, CM</p> <p>AK AK</p> <p>AK</p>
4	<p>Complaints</p> <p>See Confidential</p>	
5	<p>Major Events</p> <p>360 Challenge T-shirts to be sponsored by ADAS</p> <p>GNR Jonathan Dixon confirmed he is available to lead the event.</p> <p>BikeWise No Update</p> <p>Stormin No Update</p>	<p>TT/GA</p>
6	<p>Team Sponsorship</p> <p>CM requested the viability of NBB to sponsor a children football team.</p> <p>This was provisionally approved and RP to speak with KL & JB to ensure that this doesn't break any rules</p>	<p>RP</p>
7	<p>Induction Training</p> <p>SW advised that due to the Corona outbreak the venue for the March induction was not allowing visitors, and this had been changed to the Travel Lodge</p>	

	SW to send email to volunteers that are registered to attend updating them of a change of venue	SW
8	<p>Primula update</p> <p>AJ gave update on the situation with Primula with regards to the insurance claim.</p>	
9	<p>Tesco Car update</p> <p>AJ updated that the payment had gone through for the car. Tesco offering the customers to name the car, with the customer naming the car will win a £50 Tesco voucher</p> <p>Aiming to base at Sniperley</p>	
10	<p>Vehicle Booking / 12 hours between shifts</p> <p>AJ requested that we need to be careful on the 12hr working time on shift.</p> <p>RP advised that the rules were that any worktime need to be followed by the same amount of rest, i.e. rider completed 5 hrs fundraising they needed to have 5hrs rest before going on shift or completing any other work.</p>	
11	<p>Event Trailer</p> <p>AJ to review the use and any relocation if it is required.</p> <p>SS advised that NCL trust might be able to donate a display van</p>	
12	<p>Booking Events</p> <p>AJ advised that we should only do 2 events per day</p> <p>Asked for clarification on the committee booking on Events before other volunteers</p>	
13	<p>Radio System approval</p> <p>RP provided a proposal for approval for the replacement of Andromeda.</p> <p>Was agreed that the mobile app was to be removed as it currently didn't provide what the requirement of tracking other radios.</p> <p>Approval was given for £25,000</p>	
	AOB	

	<p>AK advised that if VL failed there was Skype as a fallback</p> <p>CM requested information on what VL number was for what task</p> <p>SS advised that we will be get a request from the RVI to do a COVID samples between the RVI and Freeman at 18:00 every Sat and Sunday</p> <p>SS advised that GNASS will move the airbase from DTV in April CM to speak with EVS about the new location of the Genetic notes transfer</p> <p>SW requested advise on when new members don't provide correct contact details. Requested that the Welcome Email is updated</p> <p>AJ asked SS reference a GNASS photo shoot</p> <p>KT asked for update on the ROSPA qualification enquiry. AJ advised that there was no issue from insurance company</p>	<p>CM</p>
	<p>Date and Time of Next Meeting</p> <p>Thursday 2nd April, Community Room, Asda, Benton - 7.00pm</p>	
	<p>Meeting closed at 21:10</p>	

Chair / Vice Chair Print Name:

Date:.....