



Minutes of Committee Meeting
Thursday 7th Nov 2019 - 19:00 to 22:00
Asda Benton Community Room

Present:	Graham Moor (GM) (C), Ronnie Paton (RP) , Chris Mann (CM), Tiger Taylor (TT), Ken Tait (KT), Kirsty Lawrence (KL), Alan Johnston (AJ, Sean Storey (SS), Stephen Winn (SW), Gary Annan (GA)
Apologies for Absence:	Alan Kinghorn. Julian Brown.

No	Item	Action required
1.	<p>Minutes of last meeting</p> <p>accepted as an accurate record and approved Proposed by: CM Seconded by: SW</p>	
2	<p>Welcome New committee Member</p> <p>GM welcomed Ken Tait to the committee and thanked Rob Wilkes for all his hard work during his time as membership secretary</p>	
3	<p>Action List / Matters Arising.</p> <p>TT is trying to arrange the sizing of the event equipment, before acquiring a storage container for West Denton.</p> <p>AJ is continuing the search for an events vehicle</p> <p>New Yeti is being liveried</p>	<p>TT</p> <p>AJ</p>
4	<p>ICT Standing Item</p> <p>RP gave the following updates on behalf of AK GDPR Privacy statement: Request update on progress with regard to seeking professional advice/services on all matters GDPR. The privacy statement was put together based on 3rd party examples and some ICO guides. We need guidance on this before it's published.</p>	<p>AK</p>

	<p>members: General IT <u>Kualo:</u> no further DDOS attacks for several months. Recent outage was a technical issue with their database servers. Re-considering future move to ukFast. Looking at options without contract for fully managed server with Kualo and others. <u>Job-logger:</u> progressing, will need some real data soon, and further testing and workflow changes <u>Derbyshire Blood Bikes:</u> Derbyshire Blood bikes has shown interest in our OLRs/rota system Discuss committee willingness to provide them with a copy. They use an excel spreadsheet on server with Wordpress. <u>OLRS.</u> The new domain is active for testing. When the move/upgrade of hosting is complete, rota data will be transferred to here. There are scripts setup before my time "today's roster" for example will need to be amended/tested. Request for report on OLRs from Stephen, re-members not logged a shift in x-months to sent for induction. Can-do but weeks rather than days</p>	AK
5	<p>Complaints</p> <p>Confidential</p>	GM/RP
6	<p>Major Events</p> <p>Blood bike Santa event, email to be sent to members</p>	AJ/KL
7	<p>Lapsed memberships</p> <p>GA pointed out that members signed up to cover a number of shifts, and that all those shifts could theoretically be carried out by volunteers in the latter part of any year, thus bringing into practice of re attending the induction after not having completed a shift for six months, into question</p> <p>After a short debate, it was decided to continue with current process of attending the induction course after six months of operational inactivity before being allowed on shift,</p>	
8	<p>Committee embargo on events</p> <p>TT asked if committee members could refrain from putting their names down for events, until the membership had the chance to volunteer first.</p>	
9	<p>2020 Fleet Budget / Vehicle replacement</p> <p>After a presentation of suitable bikes with costings, by AJ, it was decided to accept his recommendation of purchasing a new BMW 1250, to be unveiled next Easter, at</p>	AJ

	<p>the Bebside event.</p> <p>It was suggested we name this bike in the memory of Owen Kerry, whose family have been raising funds to help NBB purchase it.</p>	AJ
10	<p>Bike Naming (Owen Kerry)</p> <p>This was cover in item 9</p>	
11	<p>Committee Andromeda Login</p> <p>RP requested that the committee login for Andromeda was passed to the controller and radio assistants to aid them to fulfil their role</p> <p>This was approved</p>	RP
12	<p>Vehicle Damage</p> <p>AJ updated on the below</p> <p>Rush had been dropped without being reported Alnwick is being repaired</p> <p>A discussion was held regarding what we can do to ensure that damage to vehicles and radios is reported at time of incident.</p>	
	<p>AOB</p> <p>RP requested update on the treasurer report</p> <p>CM update that there will be an extra pickup on the NCL GP run on Tue, Wed & Thu from Osbourne Rd surgery, and policy will be updated.</p> <p>CM informed that the Hexham car is not to be used for shifts except at weekends</p> <p>KL lead a discussion ref the social media policy</p> <p>KL lead a discussion on the newsletter format</p> <p>KL requested evaluation form committee ref the advertising campaign</p> <p>KL/GM update that the GNR places are to be paid for by the runners and that we had 50 places (35 NBB and 15 NABB)</p> <p>GM updated that Peter Robertson is to rewrite the constitution</p> <p>RP asked for an update on the Membership renewal</p>	<p>JB</p> <p>CM</p> <p>CM</p> <p>GM</p>

	<p>Date and Time of Next Meeting</p> <p>Thursday 5th December, Community Room, Asda, Benton - 7.00pm</p> <p>NB: Open Meeting – Sniperly Fire Station, 12th Dec 2017, 7.00pm</p>
	<p>Meeting closed at 22:00</p>

Chair / Vice Chair Print Name:

Date:.....