



**Minutes of Committee Meeting
Thursday 7th March 2019- 19:00 to 21:00
Asda Benton Community Room**

Present:	Andrea Witherspoon Julian Brown , Alan Johnson Ronnie Paton Alan Kinghorn Brian Slassor(S) Steve Rawlings
Apologies for Absence:	, Kirsty Lawrence, Graham Moor Sean Storey, Rob Wilks

No	Item	Action Required
	<p>1.Minutes of last meeting</p> <p>Minutes of February meeting were proposed by Ronnie Paton seconded by Andrea Witherspoon.</p>	
2	<p>New action list update</p> <p>No policies reviewed.</p> <p>Fault reporting policy done</p> <p>Job logging policy done</p>	<p>RP</p> <p>RP</p>
3	Matters Arising	

	<p>A review of the riders drivers still needs done to check they are correct</p> <p>Insurance needs looking into to make sure we are not paying higher premiums for people who no longer ride or drive.</p>	<p>RW</p> <p>RW AJ</p>
4	<p>Complaints</p> <p>See Confidential Addendum</p>	
5	<p>Other Business</p> <p>Steve tells us that he is struggling to get kit and keys returned from ex members for various reasons.</p> <p>Kirsty has had contact with marmite regarding the use of their name for the new FJR sadly the answer was no. Membership will now be asked to select a castle.</p> <p>Six of our bikes will ride with Chris Webster to his final resting place on monday 11 March</p> <p>The new fault reporting system was approved</p> <p>Committee agreed to support the potential legal action regarding someone wanting to register Blood Bikes as a trade mark</p> <p>Blue light training format is to change</p> <p>Committee role update email needs replying to</p> <p>Alan K advised us that emails should only be sent to individual recipients without the express permission of the individual. Alan suggests that our application form has a tick box giving us permission to send all mail to the supplied email address.</p> <p>It was agreed that an automatic email would be sent to anyone who has not entered jobs into the recorder after 72 hours. Then a final reminder after 96 hours with Steve R copied in.</p> <p>Alan K advised us that the backup service he was going to purchase is not suitable. H will look for an alternative</p> <p>Alan reminded us that he has charity stats on website that can be made available.</p> <p>A suggestion was made that all new riders or drivers have a min of</p>	<p>AJ</p> <p>All</p> <p>All</p> <p>AW</p> <p>All</p> <p>AK</p> <p>AK</p> <p>AK</p>

	<p>two hours shadowing with an experienced member.</p> <p>Jonathan Dixon is to escort the great north run race</p> <p>New BMW should arrive by the end of march</p> <p>New FJR to arrive next week</p> <p>It is the intention to move the trailer North for the fundraising season</p> <p>We will be keeping present BOB car a little longer while HSF is sorted</p> <p>Lumley is now sold for £700</p> <p>Bike Trailer was discussed with the decision it should be sold.</p> <p>Milestone recording will stay with the the accessor but Andrea would like to be copied in with mail trail</p> <p>Ronnie reports having trouble with the radios as the batteries are not lasting a full shift.</p> <p>Mike has now dropped to doing every second induction meeting Steve will do opposite meeting. Andrea will join in with meetings when her schedule allows.</p> <p>A suggestion was made that we open the committee on call role to include assistants or even further.</p>	<p>AJ</p> <p>AJ</p> <p>AJ</p> <p>AW</p>
<p>6</p>	<p>March Open meeting</p> <p>Brian will take a projector and screen</p> <p>Ronnie will prepare the presentation as long as items are sent to him</p>	<p>BS</p> <p>All</p>

	All Committee will be expected to give a presentation even if its just an introduction	all
7	Date and Venue of next meeting Thursday 4th April 20.00 Toby Carvery Washington	GM
8	Meeting close 21.15	

Chair / Vice Chair Print Name:

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Date:.....