

Minutes of Open Meeting
March 2025
19.00 - 21.20
Pearson Eng

Present: Membership as per list.

Apologies for absence:

No	Item	Action required
1	<p>Peter Kippax, All members were welcomed, Peter gave a brief on site Health and Safety, Toilets, Fire Exit etc. It has been 5 years since we were last here.</p>	
2	<p>All new members were asked to give a brief introduction of themselves and this was followed by an introduction to all from the Committee members outlining their roles.</p>	
3	<p>Minutes of the previous Open Meeting were proposed by R.B. and seconded by P.C. A video of the BBC's Casualty episode featuring NBB was shown.</p>	
4	<p>Committee Updates, Ria Burnett - Split Shifts are being booked without asking permission from the Rota Manger. Members are reminded that priority will always go to a full shift. Cover of the Rota at this time is not too bad. Ria announced to the meeting that from Oct 2025 she will be stepping down from the role of Rota Manger but will assist in a smooth handover. Ria, by agreement, will be staying in a role looking after Relays/Milk runs.</p> <p>Chris Mann - Chris's responsibility is to look after DBS procedure for MBB, to date 30 have been completed. He went on to explain the DBS procedure and what 3 pieces of information are required.</p> <p>New Drivers Jackets - instead of the current black, we propose to use high vis.</p> <p>Question from floor - do members have to pay again for these jackets. Reply - this needs to be discussed at a future date.</p> <p>Uniform Review - started 2 years ago but has been inactive for a period of time. This is now back on track with a small group</p>	

made up of 2 people from each role. We are looking at the possibility after numerous requests for black polo shirts.

Simon Whitmore - NTR

Kirsty Lawrence - has been working on the last 2 BBC programmes but couldn't mention anything to anyone as the BBC would not allow it.

Kirsty wished to pass on thanks to Tiger for her time as Fund Raising Committee member. Tiger, during her time in the role, made massive contributions to fund raising. If anyone is interested in taking over this role please see Mick or Kirsty.

Events Calendar - there is an R.S. event at Croft.

Afternoon Tea event - Snod's Edge - an email will be sent asking for assistance.

Events Calendar filling up and thanks to all volunteers for helping out and raising funds.

We have received £1,554 from Gift Aid.

It was pointed out that the Croft event is on the 10th May, however, NBB 360 is on the same day.

If any member has any information regarding events in the area please email Kirsty.

Jason Cooper - Jason reminded the membership that when filling any vehicle please remember correct mileage and registration number must be used. Please do not use Premium fuels.

Please remember to use, where possible, BP fuel instead of others as BP is our preferred supplier.

4 vehicles have been retired.

A new vehicle fault reporting system is to be introduced.

Jason went on to explain to the membership that as well as being responsible for the fleet he also covers all licence and insurance checks.

We do not need fuel receipts.

Ian Jamieson - Ian explained to the membership his role as Membership Secretary.

We currently have the following -

Membership - 219

Controllers - 42

Drivers - 107

Riders - 95

Fundraisers - 33

Awaiting Induction - 6

The figures above don't add up to 219, this is due to some members being dual or triple rolled.

Question - Peter Kippax raised concerns with regards to the timeline from start to completion of training. Response - Training is aware but will ensure they push staff through.

	<p>Paul Curran - responsibility for membership training. Currently we have 9 drivers and 14 riders awaiting their advanced qualifications. In 2024 we have issued 50 eVouchers for advanced training and in this period we have had 9 riders and 20 drivers passed. Shadow Shift procedure - currently being worked on. Initial and Annual assessments are progressing. Controllers, we have 3 from the October workshop. Wilf Moralee is standing down at the end of this year. Inductions, 1 x new controller, 2 x new members last month and in 2025 we are returning to F2F inductions. Each F2F will be one to two months apart. Paul would like to thank the new staff members for chasing him instead of him chasing them.</p> <p>Lee Smith - At the moment we have a balance in our accounts of £152,782 plus £2,136 on Equals giving us a total of £154,918. At the present moment our running costs are approximately £11,255 per month. We currently have 14 months running costs in our accounts. Lee thanked Doreen for her help.</p> <p>Mick Redpath - Mick announced to the meeting that Alan Kinghorn was stepping down from his role on the Committee with immediate effect. Mike Thompson will be taking over ICT in the interim until the AGM in September. Mick informed the meeting that we have ordered new rider/fundraisers vests. Uniform, Mick took the time to remind members that we have a dress code policy. Members were reminded to adhere to this to look as professional as we can. Please do not deviate from this policy i.e. no jeans etc. Mick spoke about the episode on the BBC regarding Morning Live and how this shows the work, roles and commitment that NBB provide on a daily basis.</p>	
5	Presentation of badges -	
6	We are still having issues with our monthly statistics as per last meeting, however, with Mike Thompson on board a work around is to be sought to enable these to be completed.	
7	A question from the floor was raised asking for an explanation regarding the badge awards. It was explained how many shifts are to be completed to achieve each level of award. It was also	

	stated that ANY shift, no matter what, counts towards the totals.	
8	The meeting was informed that at present IAMs are currently needing observers due to a backlog. There are also examiner shortages with cars being the worst affected.	
9	With no further questions the meeting was closed at 21.20 and Mick thanked Peter Kippax for enabling NBB to use Pearson Engineering facilities.	
10	Date of next Open Meeting 18th June 2025 at TWFRS at 19.00hrs.	
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