



**Minutes of Dec Committee Meeting**  
**Wednesday 24<sup>th</sup> November 2021 - 19:00 to 19:50**  
**Online via Teams due to Covid 19**

Present:	Ronnie Paton (RP), Mick Redpath (MR), Kirsty Lawrence (KL), Sean Storey (SS), Susanne Hitchinson (SH), Steve Tulloch (ST), Jason Cooper (JC), Alan Kinghorn (AK), Alan Johnston (AJ) Chris Mann (CM) Tiger Taylor (TT)
Apologies for Absence:	Stephen Winn (SW) Induction session

No	Item	Action required
1.	<p><b>Minutes of May meeting</b>            accepted as an accurate record and approved            Proposed by: MR            Seconded by: AJ</p> <p><b>Minutes of June meeting</b>            Proposed by: CM            Seconded by: MR</p> <p><b>Minutes of July meeting</b>            Proposed by: MR            Seconded by: CM</p> <p><b>Minutes of August meeting</b>            Proposed by: MR            Seconded by: ST</p> <p><b>Minutes of September meeting</b>            Proposed by: CM            Seconded by: MR</p> <p><b>Minutes of October meeting</b>            Proposed by: MR            Seconded by: AJ</p> <p><b>Minutes of November meeting</b>            Proposed by: MR            Seconded by: ST</p>	N/A

**Committee Updates.**Treasurer

- ST advised that accounts were in order and up to date with all transactions reconciled through Xero Accounts software.
- Charitable account £25,036
- BMM account £177,153
- Equals balance £1,000
- Total £203,153

Rota

- CM discussed the recent membership survey that was sent out, Is it appropriate to remove those who have not replied after the 30<sup>th</sup>. RP asked that SH send a final reminder out.

SH

Membership

- SH no new business.

Fleet

- JC no new business.

ICT

- AK advised that migration to the new site is going well, we are working with a design company called Backdrop. A lot of the pages have been imported however it would be helpful to have assistance to check this out for comparison between the old and new site. The site will be mobile friendly for new devices. AK to send an email, suggestions included Mike Thompson, Bill Deacon, Paul Curran. Lee Smith.

AK

Vice Chair

- No specific business

Hospital Liaison

- SS has had an SLA request from Cobalt Hospital for specimen runs from Ramsay Health Care to NHSBT. Will follow up.

SS

Chair

- RP advised that following a meeting last week, we now have keys for a secure equipment storage container. To arrange with TT for key transfer.
- Had a meeting with the CEO of GNAAS, and they have offered us a meeting to see behind the scenes of what they do for us.

RP

Fundraising.

- TT Events are starting to come in and talks have resumed. AJ asked TT to add Bebside Easter event to calendar 15<sup>th</sup> - 17<sup>th</sup>

TT

3	<b>Complaints</b> <ul style="list-style-type: none"> <li>None received.</li> </ul>	All
4	<b>Major Events</b> <ul style="list-style-type: none"> <li>SS has had contact from Rachael Hawes (FIT 500) patient event for NBB to attend. Will follow up</li> </ul>	
5	<b>AOB</b> <ul style="list-style-type: none"> <li>CM discussed uniform refunds which is not always the normal however it means handling cash. RP enquired if we were charged for these banking transactions (we are) TT mentioned Zettle payments which may be an option. ST to chase this up. AJ advised that a few had asked about BACCS to pay for uniform etc.</li> <li>Please refer to confidential addendum.</li> </ul>	ST
6	<b>Date and Time of Next Meeting</b> January 5 <sup>th</sup> at 19.00 via Teams.	
<b>Meeting closed at 19.50</b>		

Chair / Vice Chair ..... Print Name: .....

Date:.....