



Northumbria Blood Bikes
Minutes of Annual General Meeting
Thursday 20th September 2018 - 19:00 to 21:00
Bowburn Hall Hotel, Durham

Present:	Attendance Sheets are attached, there were sufficient members present to make the meeting quorate.
Apologies for Absence:	Alan Johnson, Alan Kinghorn, Sam Quigley

No	Item	Action required
1	<p>Welcome</p> <p>MT gave a welcome and introduced the Committee members present. New members were given the opportunity to introduce themselves</p>	
2	<p>Minutes of last meeting</p> <p>Acceptance of 2107 AGM minutes Proposed by: Steve Rawlings Seconded by: Joanne Hudson The minutes were accepted as a true and fair record of proceedings</p>	
3	<p>Re-Election of Officials</p> <p>The following were re-elected unopposed onto the committee:</p> <p>Steve Rawlings Graham Moor Rob Wilkes Sean Story</p>	

4/5 Review of 2017/18 & Forward 2018/2019

RP gave an update on behalf of the Fleet Manager

- Octagon has retired from active service and is now on display at the Emergency Services Museum, in Sheffield promoting Blood Bikes. NBB members are able to gain free access to the museum on presentation of their NBB ID Card.
- AJ thanked the fleet assistances Paul Gilligan, Sean Jamison, Harry Snee and Jason Cooper for their work over the year.
- It was noted that CF recovery have repaired Warkworth without charge.
- A special thanks was given to Sean Jamison who has arranged for repairs to Alnwick to be completed also without charge.
- It was reported that we introduced our first automatic car which has become very popular and booked out nearly every night with the result that it requires its first service after only being operational for 4 months.
- Claire was retired due to a gearbox fault that was uneconomical to repair and the motorcycle was passed back to Madathlon, the charity who had raised the money for the original purchase.

RP gave an update on behalf of the ICT Officer

- There was a review of service outages and the new GDPR regulations
- Members were informed of planned changes whereby forum passwords would no longer be automatically synchronised with the website password.
- Members were informed that there are plans to move to a new website host soon. There will be some disruption to the website availability during the move.
- AK is looking for help with NBB ICT and if anybody is interested they should speak to AK directly

SR gave update on the rota

- It was noted that it has become more difficult getting the rota filled.
- It was reported that we had introduced a new base at West Denton Fire Station, and this had allowed us to open up the Hexham Run to car drivers.
- Crew neck jumpers are still to be added to the uniform for drivers. A mix up by the suppliers meant we still do not have stocks available. Some crew neck jumpers that were supplied by mistake

are available for sale. When they're gone, they're gone.

- SR gave thanks to Chris Mann and Debbie Paton for helping to look after the rota
- Members were informed that we would repeat the Xmas toy run to Children's wards at Newcastle, Durham and Darlington hospitals. However, due to legalities with the hospital Trusts members were instructed not to publicise the event outside of NBB.

SS gave update on Hospital Liaison

- Northumbria Trust has now validated us to carry blood and blood products for them, following successful validation trials.
- SS is working on securing more work from the Durham and Darlington Trust.
- SS continues to speaking with each the Hospital Trusts to raise NBB's profile.

GM gave update on Fundraising

- GM reported that research has shown that events continue to be our best recruitment vehicle and we had shifted focus for events meaning not as much money had been raised from events as last year.
- GM shared his plans to make more use of Instagram in the future.

GM gave Treasurer's update

- This was the first year of using a new accounting package Xero, which had led to some delay in finalising the accounts.
- It was reported that Income for the year was approximately £150,000, with Outgoings being approximately £120,000. The surplus contributed to our reserves of approximately £200,000. Members agreed to delay approval of accounts until the December Open Meeting when Final (independently Examined) accounts could be presented along with the Treasurer's report for 2017/18.
- Members were informed that we were looking at possibly increasing the sales of merchandise, but it was important not to jeopardise out VAT exempt status.
- GM reported that the latest new bike (BMW) has been purchased, (using the money donated by Kavli Trust) and is awaiting delivery.

KL gave Publicity Officer's update

- NBB did well in this year's Newcastle Chronicle Wish Tokens promotion, finishing higher in the "league table" than last year. This generates lots of publicity in the local media.

	<ul style="list-style-type: none"> ● We had received lots of press publicity around the new introduction of the Egger Bike. ● NBB celebrated its 4th year anniversary of operations. ● The 360 challenge was successful once again. ● The milk run relays are getting picked up by, and seem particularly popular with, the local and national press. ● Why I volunteer was another success, generating lots of traffic on social media. ● Richard Marshall has been appointed as the Young People’s Engagement Coordinator. ● KL thanked Nigel Barlow and Steve Tullock for looking after the speakers and reported that there had been 98 talks given during the year. ● Owen Kerry coverage raised profile <p>MT gave the Chair’s address</p> <ul style="list-style-type: none"> ● MT reflected on the funeral of North West Lancs and Lakes rider, Russ Curwen who was killed in a collision while on duty. Mike was one of dozen or so NBB riders who attended the funeral ride with approximately 400-500 other vehicles. It took some 7½ minutes for the funeral cortege to pass any given point and Kendal town centre was brought almost to a standstill. The response of the community had given the family some solace. <p>Mike went on to say that members are not only a part of NBB, but of a national Blood Bike community that clearly has a far-reaching respect from all over the country. Nevertheless, we should be reminded that safety is paramount when we are riding and driving.</p> <ul style="list-style-type: none"> ● Updated members on serious incident that was reported to the CC ● MT gave thanks to all the committee for their unstinting efforts, including, Monty Burton who had retired. ● MT gave special mention and thanks to Geoff Spencer for all the work he has done for NBB. Geoff is a founder member of NBB and has served on the committee since its inception but is now retiring from the committee, but not from NBB. MT announced that we will be recruiting a new training officer soon. 	
<p>6</p>	<p>Volunteer of the Year Award</p> <p>KL announced that Debbie Paton was this year’s Volunteer of the year. Debbie was presented with a Certificate and a small gift.</p>	

	<p>3) Graham Mitchell requested that an update was put out to members about keeping the vehicles clean. MT agreed and would pass it to AJ to send out.</p> <p>4) Debbie Paton raised concerns referring recent instances of transporting NHS staff to their home address. SS replied that he is aware of the incidents and investigating it with the Trust concerned. It was confirmed that this is not a valid use of our service and we should not receive any further requests. If there are any further examples SS should be informed. SR reminded the meeting that the “Clinician on Call” service we provide was to take a clinician from their home address to a hospital only, or possibly between hospitals, but never home afterwards as there was no urgency in the homeward journey.</p> <p>5)A member asked if NBB had considered winter tyres on the cars Jason Cooper replied that this is being investigated.</p>	
8	Meeting closed at 21:00	

Chair / Vice Chair Print Name:

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Date:.....

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Attendance Register

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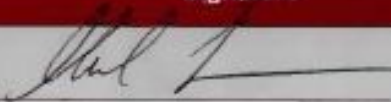
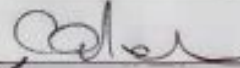
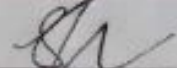
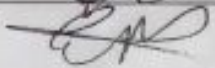
No	Name (print)	Signature
1	KIRSTY LAWRENCE	KLawrence
2	DOREEN LAWRENCE	DLawrence
3	ROBERT WILKI	RWilki
4	JOHN REAY	JR. Reay
5	DEBORAH OWEN	DOWEN
6	ROSS MACKENZIE	R M Mackenzie
7	MARGY HILTON	MHilton
8	JOHN D WATTS	J D Watts
9	JASON COOPER	J Cooper
10	FRANK SOULSBY	F Soulsby
11	MARIE BEAMAN	M Beaman
12	COLIN MATTHEWS	C Matthews
13	STEVE MONUS	S Monus
14	CHRIS MANN	C Mann
15	SARAH TRAWBRIDGE	S Trawbridge
16	NICK BURTON	N Burton
17	KEN TAIT	K Tait
18	STEVE TUNOCH	S Tunoch
19	SEAN STOREY	S Storey
20	SIMON SEWARD-PIERCE	S Seward-Pierce
21	JOHN BUXTON	J Buxton
22	IAN MUIRHEAD	I Muirhead

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No	Name (print)	Signature
1	ALAN JOHNSON	A Johnson
2	JEFF GLEN	J Glen
3	CHRIS BOVART	C Bovart
4	IAN MACWEISH	I Macweish
5	EDMUND TOLAND	E Toland
6	Stephen Draper	S. Draper
7	Susan Draper	Susan Draper
8	DAVE DRAPER	D Draper
9	DEBBIE THOMPSON	Debbie Thompson
10	LORNA WOODWARD	L Woodward
11	KIRSTY DOWNHAM	K Downham
12	SUZANNE HITCHINSON	S. Hitchinson
13	GRAEME MITCHELL	G Mitchell
14	Ria Burnell	R Burnell
15	Colin Cranton	C Cranton
16	Tiger Taylor 'Lara'	T Taylor
17	JOANNE HUDSON	J Hudson
18	MARIE PAFON	M Pafon
19	Debbie Pato	Debbie Pato
20	Bice DRAEON	B DRAEON
21	MARK HARRISON	M Harrison

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No	Name (print)	Signature
1	M. THOMPSON	
2	CAROL NELSON	
3	STEVEN LAWS	
4	ERIC MEEGAN	
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