

Minutes of Teams Monthly Meeting
8th January 2025 (Via Teams)
18-30hrs

Present - Mick Redpath(Chair) Chris mann (Vice Chair) Jason Cooper (Fleet) Kirsty Lawrence (Publicity) Paul Curran (Training) Simon Whitmore (Secretary) Lee Smith (Treasurer)

Apologies- Alan Kinghorn, Ria Burnett,

		Action required
1.	The meeting was opened by the chair, The previous minutes were accepted proposed by Kirsty Lawrence and seconded by Paul Curran, with one amendment	S.W
2.	<p>Action Log-</p> <p>No.81 Key Audit ,A number of members have been removed with 8 or 9 members contacting us requesting to be allowed back. The blocked list will be forwarded to Ria to arrange to collect the kit. List will be on drive with a link to it on slack.</p> <p>Air Vests- Mick has all the airvests now except for one outstanding. If anyone is interested in a vest, point them in Mick's direction as he now has one in every size.</p> <p>Procedures- Paul curran has updated the list today with 2-3 procedures that have come into the window to be looked at.</p> <p>E mail to be sent to members with a list of procedures they are responsible for as some are 5 years old and need reviewing.</p> <p>There are 12 ops procedures, 2 H&S procedures and 6 general member procedures to be completed.</p> <p>OLRS- On hold until website migration.</p> <p>Website content- Still with Alan Kinghorn to finalise, however Alan is to take a step back due to his health, if anyone needs to contact Alan just use the ICT contact and it will be picked up.</p>	<p style="text-align: center;">M.R</p> <p style="text-align: center;">R.B</p> <p style="text-align: center;">M.r</p> <p style="text-align: center;">All</p> <p style="text-align: center;">ICT</p>

<p>2.</p>	<p>Letter of thanks to GSF- done</p> <p>OARS -this is linked into the website migration.</p> <p>De-Fibs- Closed</p> <p>Surveys- All in and blocked all that was required Chris Mann to undertake a review of the survey results to look at any issues</p> <p>New I.D badges- these are to come out soon with a 2 year validity</p> <p>Rider Jackets- These are back with NABB a new revised jacket has been ordered 100 of them in various sizes, No delivery date as of yet, Cost is £42 less a £15 contribution from NABB.</p> <p>Membership Secretary Mick is still covering at the moment, the position will be advertised after Rob's Funeral.</p> <p>Milk runs weight of 16 kg max –Closed</p> <p>March open meeting will be North of the tyne venue to sourced</p> <p>Uniform review to close as Chris to restart</p> <p>Action log to be updated and dropped onto drive</p>	<p>ICT</p> <p>C.M</p> <p>M.R</p> <p>C.M</p> <p>M.R</p>
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<p>3</p>	<p>Committee updates-</p> <p>Paul Curran, Training</p> <p>Spreadsheets back to square one.</p> <p>Paul raised the issue he is having with auto emails as Google and outlook do not communicate with each other causing emails to be delayed or never being sent, so he is reverting back to manual emails.</p> <p>We have 5 Drivers and 10 riders awaiting advanced training. Paul will contact them to see where they are at with using them if not he wants them back.</p>	
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	<p>4 vouchers have been issued for current rider/driver to become dual role.</p> <p>We have 7 new riders and 5 drivers and one IAM exemption.</p> <p>There are also 6 drivers and 1 rider in the final stages of shadow shift training.</p> <p>Paul informed us that we have 2 controllers currently under training.</p> <p>There are a few new members coming through and some have expressed an interest in becoming controllers.</p> <p>Paul and Ruth have gone through the controller presentation pack, this just needs a final read through.</p> <p>Bike assessments have been delayed due to the bad weather, Paul asks if when riders receive and email regarding assessments that they communicate with him if there are any issues.</p> <p>There are a few riders out of date Paul and Jason will look at blocking them on ORLS</p> <p>There are 7 new members up for induction.</p>	
<p>4</p>	<p>Kirsty - Publicity</p> <p>Following the BBC Casualty episode the feedback has been very positive and since the programme there has been 5000 new donors and 10000 appointments booked.</p> <p>BBC Morning live has a proposed date for the 5th Feb</p> <p>Rob's funeral is on Friday 17th at 11am at west road crem anyone attending please be there by 10-45.</p> <p>The expanded merchandise range, most of it has now arrived, also Kirsty is looking at caps and beanies to be added and has found a preferred supplier to increase profitability.</p> <p>The yearly review is underway however there is an issues with some of the codes not working so Barry is having to rewrite these codes which will mean that the review will be delayed</p>	

5	<p>Jason -Fleet,</p> <p>The Sniperley car (Skoda) has been recovered and is now at the garage in bits as the kit is being removed to be installed in the new vehicles.</p> <p>Sniperleys new car will be ready to enter service Monday 13th January</p> <p>The other new car will be entering as the BOB car,this car is from the masons and will display graphics to show this.</p> <p>The current BOB car will go to Hexham to replace the Juke</p> <p>Jason would like to express his thanks to everyone who assisted in the collecting and delivering of cars. Also to Jim and Hoopers</p> <p>Paul Curran has ordered 2 new unleaded stickers for these cars.</p> <p>Mick stated that we would need to do a photo opp for the handover of the Masons Car.</p>	
6.	<p>Chris Mann-Vice chair,</p> <p>All DBS are up to date; he just needs to check the 8 members who have been reinstated to the rider/driver list to ensure they are up to date.</p> <p>Chris informed the meeting that he will be starting the uniform W/c 13/01/25</p>	
7.	<p>Lee Smith- Finance,</p> <p>Lee informed the meeting that he is concerned that we have dropped below the agreed 12 month operating capital reserve and produced a graph to show this information.</p> <p>Fundraising was down 42.5%</p> <p>NHS training grant not yet received</p> <p>Masons money not yet received</p>	

	<p>Great North run sponsorship Down</p> <p>It was noted that fund raising events are down in general with there being nothing planned this year. Kirsty has been contacting supermarkets to enable us to go fundraising.</p> <p>It was suggested that the fundraising team need to become more proactive with events and publish these events in the events page.</p> <p>Training for fundraisers ? this will be looked at and discussed by Paul & Kirsty</p> <p>No more advanced training vouchers to be issued until the NHS grant is received .</p>	<p>T.T M.R</p> <p>P.C K.L</p>
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<p>8</p>	<p>Sean Storey- Hospital liaison, Wolfson back on the collections until the 1st Feb. Marie Curie is now all up and running and signed off. RVI has been contacted to clarify that GP's need to phone if they do not require a collection, if it continues then we could withdraw the service. Kirsty raised a question regarding photos on the trusts premises although Sean does not directly deal with the area of grounds he doesn't think there would be an issue as long as patients are not photographed. Kirsty will revisit the social media policy as its due to be gone through</p> <p>Paul Curran raised that some of our location videos are out of date, Ian Jamieson is keen to address this. It was suggested that the locations are revisited and any updates that need doing as long as its external they could be done during the day. Some Ambulance stations also need revisiting, this should not be a problem as the only people who have access will be NBB staff.</p>	<p>K.L</p>
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9	<p>Secretary N.T.R</p>	
10	<p>No updates from Alan Kinghorn</p> <p>No updates from Ria</p> <p>No complaints recieved.</p> <p>Events- 10th May 360 challenge</p> <p>7th Sept- Great North Run only 17 places left</p> <p>19th April Northumbria easter egg run</p> <p>20th April Durham Easter egg run</p> <p>Still awaiting stormin the castle to inform us of what's happening</p> <p>Heaton road surgery to call if not required</p> <p>A couple of issues for committee on call (Kirsty)- BOB car driver forgetting he was on shift- thanks to Paul Curran for stepping forward.</p> <p>Lone rider/driver there is no procedure as to what to do if they are carrying something, where does the vehicle get recovered to,</p> <p>This led to a discussion over shift manning and the hours worked by support and half shifts and what type of shift should be booked first, also gaps in cover with shift finishing times.</p>	<p>M.R</p> <p>M.R R.B</p>

9	<p>Paul Curran feels that a return to face to face inductions need to be reinstated as on line new members are not attending or numbers are down. Face to face would give the opportunity to bring along cars and bikes to show new members the kit that they would be using. Paul called into fire services head office to enquire as to using their facilities every 2-3 months, awaiting them to come back to him.</p> <p>It was agreed that face to face should return after the last booked online courses are completed.</p>	
10	<p>A.O.C.B A thank you card was received from a hospital thanking us for the Santa runs. Also a big thank you to the Reece Foundation for their support this year, they have also expressed that they wish to continue supporting this. Also an additional thank you to Stanley Police.</p> <p>Meeting closed at 20-35</p> <p>Next meeting 6th Feb 18-30 on line</p>	

