



Minutes of Committee Meeting
Thursday 7th December 2017 - 19:00 to 21:00
Asda Benton Community Room

Present:	Graham Moor, Ronnie Paton Steve Rawlings, Brian Slassor(S) Geoff Spencer, Sean Storey, Michael Thompson(C) Rob Wilks
Apologies for Absence:	Monty Burton, Alan Johnson, Alan Kinghorn, Kirsty Lawrence

No	Item	Action required
1.	<p>Minutes of last meeting</p> <p>accepted as an accurate record and approved Proposed by: RP Seconded by: GM</p>	
2	<p>Matters Arising</p>	
3	<p>December Open Meeting;</p> <p>Agenda confirmed and approved for publication</p> <p>There will be no guest speaker for the December meeting</p> <p>Peter Robertson, Chair of NABB has agreed to give NABB update</p> <p>It was agreed that the plans for 2018 would be delivered to the open meeting by the three groups, Operations, Development, Back Office and that each group would decide which individuals would present at the meeting</p> <p>BB will do recognition awards with SR.</p>	MT
4	<p>Complaints</p> <p>Confidential</p>	
5	<p>Corbridge Review</p>	

	The lessons learned document regarding the new work for Corbridge Medical was tabled and discussed	MT
6	<p>Other Business</p> <p>Claire has a gearbox fault which is beyond economic repair Madathlon have previously expressed an interest in the bike. It was also suggested that the bike could be donated to the Emergency Services Museum in Coventry. GM to approach Madathlon for their views</p> <p>It was agreed that the FJR that had been ordered but placed on hold should be scheduled for delivery. AJ to Liaise with MB about paying Yamaha</p> <p>As a result of the above Octagon will remain as a service / spare bike until the new FJR comes online</p> <p>It was agreed to move the Kangoo to Blucher Ambulance Station. Essentially the Kangoo will provide a convenient bad-weather alternative to using the bike from Netherby for the Hexham Run for suitably qualified volunteers. Any use of the Kangoo to be agreed by Rota Manager / Fleet Manager / Committee and to be annotated in OLRs.</p> <p>It was agreed that a basic kit of vinyl gloves, face mask and scissors would be placed with each defibrillator.</p> <p>SS was thanked for the defibrillator training sessions that had been arranged but it was felt that NBB should not become responsible for giving this training and thus shouldn't invest in a training defibrillator or a CPR Dummy.</p> <p>It was confirmed that only Advanced (and annually assessed) drivers are able to drive NBB vehicles, whatever the purpose.</p> <p>Work is ongoing to replace the membership spreadsheet with the online database. There will be a degree of inconvenience during the switchover.</p> <p>Sainsburys bag packing has been delayed by a week to the 30th December.</p> <p>It was agreed that the online membership survey would be reset and all members asked to complete it.</p>	<p>GM</p> <p>AJ/MB</p> <p>AJ</p> <p>SR/AJ</p>
13	<p>Date and Time of Next Meeting</p> <p>Thursday 4th January 2018, Community Room, Asda, Benton - 7.00pm</p>	
14	<p>Meeting closed at 21:45</p>	

Chair / Vice Chair Print Name:



Date:.....