



Type: Policy	Northumbria Blood Bikes Definition: Eligibility for Membership		
Owner:	Membership	Author:	Peter Robertson
Approved:	6 September 2015	By:	Committee
Doc Ref:	Memb01	Version:	1.1

**A. Why do we need this policy**

This document sets out the requirements for membership of Northumbria Blood Bikes.

**B. Who is responsible for this policy**

The Membership Secretary of the group is responsible for the maintenance of this policy. The Executive Committee is responsible for approving this policy.

Any person applying to join and/or being a member of the group is bound by the rules laid out in this policy.

**C. When will this policy be reviewed**

The policy will be reviewed a maximum of Two years following its approval.

**D. How will the changes be notified**

The latest version of the policy will be made available via the members' library on the group website. New versions will be announced via email to all members and will be brought to the attention of those applying for membership.

## **1. Aim of Policy**

- 1.1** To ensure that all applicant members and members are aware of the membership requirements.
- 1.2** To provide the basis for decisions regarding eligibility for membership and / or continuing membership.

## **2. Northumbria Blood Bikes Constitution**

- 2.1** Clause 4(A) of the Northumbria Blood Bikes Constitution states:  
“Membership shall be inferred by any person completing the induction process, paying an annual membership fee which will be set by AGM and becoming actively involved in the Group’s administration and / or activities”.
- 2.2** In addition the minimum age for membership of Northumbria Blood Bikes will be 18.

## **3. Induction**

- 3.1** The induction of new members may vary according to the role(s) they have volunteered to carry out. All applicant members will receive a “welcome” information pack detailing the steps they need to take to become full members.
- 3.2** Admittance to one or more of the Rider’s Register, Driver’s Register etc will be deemed to indicate that full membership has been conferred.

## **4. Membership Fee**

- 4.1** The membership fee is currently set at £0. This is reviewed annually.

## **5. Active Involvement**

- 5.1** Active involvement will be deemed to amount to an average of at least two shifts of whatever nature (riding, driving, fundraising, controlling, administration etc) per month over the course of a year (pro-rata’d for those in membership for less than a year).
- 5.2** The ‘membership year’ used to make the above calculation will run from 1 October to end November.
- 5.3** Where a member has been unable to carry out the number of shifts specified in 5.1, above but wishes to remain in membership the Membership lead will consider their request.
- 5.4** Members who wish to appeal the Membership lead’s decision may do so to the full Committee.

## **6. Exceptions and Variations**

- 6.1** There are no Exceptions or Variations.

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**Version Control & History**

<b>Date:</b>	<b>Version:</b>	<b>Author:</b>	<b>Reason for Change:</b>
6 <sup>th</sup> September 2015	1.0	Peter Robertson	First Version
August 2023	1.1	Suzanne Hitchinson	Re-formatted entire Document. Moved 6.1 & 6.2 into section 5. Also change of document ownership & charity number.