

NBB Committee Meeting Agenda Thursday 3<sup>rd</sup> March 2016 Venue – ASDA Benton @19:00

**Attendance:** Chris Mitchell, Peter Robertson, Alan Ross, Richard Scholfield, Graham Moor, Barry Bullas, Steve Rawlings, Geoff Spencer, Richard Penna, Sean Story

Item No	Item	Record	Action – What - Who
1	Apologies	<ul style="list-style-type: none"> <li>• Mike Thompson (via conference call),Richard Penna, Barry Bullas</li> </ul>	
2	Correspondence (if applicable)	GNAAS national report on website	
3	Previous Minutes (attached at end)	reviewed	



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		April 2015 rota. Move ahead asap for riders/drivers. Mike Thompson and Peter to prioritise IT work tasks.	
<b>5</b>	Christmas event by Garry Annan (PR) See Attached	Discussion. Feeling is that the risk of selling 600 tickets is a big risk. Committee do not have the time or resource to commit. Organise smaller event if nil cost to NBB. Peter to respond	Peter Robertson
<b>6</b>	(CM) Garry Annan email for Open Meeting RE customised back boxes See attached	Feel that large box on back will increase weight, and reduce bike stability (historical incidents by Police with Honda Pan Europeans. Respond to Gary and members at Open meeting	Alan Ross Chris Mitchell

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<p>7</p>	<p>(MT) Job Logging Changes</p> <p>The other might require some discussion - I'm preparing a review of the job activity for January and the outcomes of that review, I think, lead to the need to change how we record / report the jobs. I think this might generate some discussion but I'm hoping we can reach an agreement to allow an announcement at the open meeting that changes are in the air. I'm planning to finish the review on the train to London this evening and will circulate asap before the meeting.</p>	<p>More jobs we do the harder it is to collate error free reports. Incorrect reporting by riders and coordinators.</p> <p>Move to new system, using receipt book numbers to identify job. From 1<sup>st</sup> of April. Trial at open meeting.</p> <p>Rider/drive/coordinator to record receipt number from books.</p> <p>New job recorder system for Coordinators may be ready from end March, rider/driver system from end of April.</p> <p>Drop Stand down time.</p> <p><b>Agreed</b></p> <p>Possible issues to get Security Centre to use web based forms.</p> <p>One job in January Emergency without authorising clinician name/authorisation (tbc) – to investigate back to job sheet.</p> <p>Steve Rawlings and Sean Story to review reports to be produced.</p>	<p>Steve Rawlings Sean Story</p>
<p>8</p>	<p>(MT) The project description for a media library project was circulated separately but is included here for completeness (attached) - I'm just looking for approval to proceed and for any committee members who are interested in being on the working group to indicate so.</p>	<p>Mikes contact to proceed using his colleague who from committee to be involved, Barry Bullas, Alan Ross, Richard Penna???, Mike to identify from members at open meeting.</p>	<p>Mike Thompson</p>

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9	<p>(GM) re Debbie Todd “event”</p> <p>Hey Graham, I'm organising a fundraising event possibly the weekend after next and was hoping the blood bikes would like to get involved in the ride and an awareness stand. The little boy is currently in the RVI having treatment for the second time, he needs to fly to America for life saving treatment costing £500k the NHS can only prolong his life, I would love it if you could get involved as it would be a great press release to raise awareness for blood bikes and how they help patients such as Kian and work out of same hospital plus Simon Cowell is involved and donated £25k and paying for flights so the media should be interested and I think linking the hospital and bikers together could be a good outcome.</p>	<p>Original request was for gazebo at RVI or Road house, declined.</p> <p>Duty bike/car <b>may</b> attend at start or end (if not taking jobs) <b>NOT</b> as part of ride out</p> <p>Steve Rawlings to coordinate</p>	Steve Rawlings
10	(PR) Committee members update to Open Meeting Report	<p>Agenda,</p> <p>Mike – IT</p> <p>Steve Derby to talk about advanced riding and training (ROSPA) etc . common failings at June Meeting</p>	Just do it asap

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11	<p>(GS) Jackie Gee Fathers Funeral Hi All. Well here goes ref this type of thing in the future. Pre ride briefing we didn't have one. The run had 5 marshals in high viz. They were overtaking on zig zag lines on crossings. One overtook on double white lines. One marshal off sided a mini roundabout. I saw three undertakes. The run was 23 miles which they did with hazard lights on most of the way. There was only two cars I was behind the 2nd car in a 40 mph we were passed by marshals doing 60. Keep left signs one marshal on three occasions had to cut in between the Two cars. They stopped cars on green. Blocking roundabout. Marshalls riding four abreast. One marshal swaying across his lane.</p> <p>This is not the type of ride we should be associated with.</p> <p>Chris can you add this to the next committee meeting please.</p>	<p>Discussion, First ride of this type that has Geoff attended. Two issues</p> <ol style="list-style-type: none"> <li>1- Is it something we want to support due to close links with group.</li> <li>2- Is it safe?</li> </ol> <p>Safest option is not to take part in events, unless supported by police or other specialist organisation eg north east rider escorts</p> <p>Will not take part in any marshalling or control traffic</p> <p>ALL Requests to be considered at monthly committee meeting with documented risk assessments and Procedure to written (Chris Mitchell) taking into account previous experience.</p> <p>Attending bike not in control , Graham to send me the original document</p>	Chris Mitchell Graham Moor
12	Output and report from Strategy Day – Next Steps	<p>Report reviewed, go ahead with CIO entity and change to constitution.</p> <p>Meeting for CM, AR, PR, Pass on knowledge gained to wider NBB</p>	
13	Calendar Monies	<p>Monies from boxes counted, and to be banked. Calendar sales monies not received yet .</p> <p>Cheques presentation 13 march at RVI @14:00</p>	
14	Open Meeting Agenda /Format		Alan/Chris to arrange

## **AOB:**

RS: Christmas cards from Attend – small profit margin as sold on item! Ask at June meeting if members want them, available at AGM. Cards from NBB to outside parties. Graham to investigate.

Widows sons easter egg run being filled for grand lodge two bikes to attend

GM: reward badges, sweat shirt for higher awards to be investigated by Steve Rawlings

Thursday next week event 10 march in Elison building

SS: approached for deliveries to private addresses. NBB do not deliver to private addresses.

GS: strategy meeting revealed that we are missing PR opportunities with RP lack of involvement. RP considering if he can continue on in the role (not for publication)

Prescott no response from RP. GM has sorted arrangements.

CM: NA

SR: BB and SR had meeting, Barry new work will mean he will not cope with, work load. SR taking over jackets and ID cards from April 1st. Merv Hilton to assist with new members ride alongs.

Canvas members before AGM for person to step up

MT: work with BBB to centralised data in website database, responsible committee member to update appropriate records on member individual profile, to share work load around.

5 people 50+

20 people 25+

Bob run documentation to be reviewed.

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AR: new browser for newsletter gives reader statistics, bigger reach. New logo on material, and stored on website

PR – SS + PR been invited to 1 year BOB event with patients who have received treatment 2 april AR/RS or me 4 to attend

Met Heidi Mottrom

Meeting ended 21:05