



Minutes of Open Meeting
January 11th 2023 - 19:00 to 20.02
Venue: Online via Teams.

Present:	Refer to attendance list.
Apologies for Absence:	Ken Tait, Peter Robertson, Ruth Atkinson, Mick Redpath

No	Item
1.	<p>Minutes of June 22 Open Meeting Accepted as a record and approved.</p> <p>Proposed by: Ria Burnett Seconded by: Steve Tulloch</p>
2	<p>Introductions.</p> <p>A Johnson (acting Chair) opened the meeting at 19.00 thanking everyone for their attendance and welcomed attendees to 2023. AJ asked the committee for a round of introductions and the following were given. Kirsty Lawrence Publicity. Stephen Winn Training Officer. Suzanne Hitchinson Membership. Steve Tulloch Treasurer. Sean Storey Hospital Liaison. Ria Burnett Rota. Alan Johnston Secretary. Tiger Taylor Fundraising.</p> <p>Apologies from Mick Redpath Chair. Jason Cooper Fleet. Alan Kinghorn ICT.</p> <p>AJ asked if there were any new members to NBB attending and if they would like to introduce themselves:</p> <p>Graeme Bowser Controller and ICT Assistant. Eduardo Peter Wise Rider John Everitt Keith Leggett Rider</p>
3	<p>Committee Updates.</p> <p><u>Chair.</u> AJ2 gave an update from MR who is currently on holiday.</p>

- MR would like to thank all members whatever their capacity for all their contributions in 2022 and looking forward to working with everyone in 2023.
- The action plan we discussed at the June open meeting is progressing well with procedure reviews underway and the appointment of 2 members to Auxiliary Health and Safety roles and all other actions have commenced.
- MR has began work in reducing Trustee roles from 12 – 5 with at least 2 being non committee members, or external representatives. This will be an agenda item for approval at the next AGM.

There were no questions raised for MR.

Vice Chair.

AJ2 updated:

- It is our intention to set up a working party to look at a uniform review. An email will follow requesting any members who would be interested in participating on this topic. This will cover all uniforms that we currently provide.
- NABB have teamed up with Scottoiler who are offering a 10% discount for members who have chain driven bikes. Please contact AJ2 or KL who will share further information.
- There will be quite a few reviewed policies coming through, there are presently 4 – 5 being formatted which will be released shortly.

There were no questions raised for AJ2.

Membership.

SH updated.

- We currently have 257 members. 51 Shift Controllers. 102 Drivers. 112 Riders.
- There is a steady stream of new applicants, 8 of whom are waiting in the wings. 2 to speak to this week.
- Some new members have indicated that they do not require Mentors .
- Thank you all for your continued support.

There were no questions raised for SH.

Treasurer.

ST updated on NBB accounts:

- All accounts are up to date and all transactions have been reconciled through the Xero accounts software.
- Charitable account £7,926
- BMM account £184,445
- Equals accounts (£201 in September) £742 in top up balance £1,150 in individual balances. £1,892 total equals balance.

- Pay Pal account total funds £194,263 (£214,976) There was £ 20,713 at the last open meeting.
- Since the September AGM. Major expenditure is as follows.
- £11,949 fuel (rebated back £1,951 BP) free fuel until March 2023.
- Fleet £7,932
- £5,185 GNR
- Uniforms £5,056 (Riders & Drivers)
- Santa Run £2,064 (donations £2,000)
- Gift Aid process in place during 2023 to reclaim approximately £3,787
- KL added that we received a cheque in the mail this week for £17,413.17 which is 3/8 of a legacy from a lady who sadly passed away, the estate is still to be finalised. ST advised that this is fantastic.

There were no questions raised for ST

Rota.

RB updated:

- At the moment everything was looking good with the rota and shifts were being filled.
- Split shifts can be facilitated and any rota problems contact RB or committee.
- Thank you to all members for putting their names to the rota early.

There were no questions raised for RB.

Fleet.

AJ2 gave an update from JC as he was experiencing a power outage in his area

- Could fault reporting be completed as soon as possible in order to have them rectified. There have been instances when controllers have reported vehicle problems. Could this be the responsibility of riders and drivers.
- There have been a number of speed warnings from vehicle trackers. JC will advise to those concerned.
- Fuel, can all riders check the confidential information section on the web site as BP fuel cards require pin activation.
- ST added an omission from his item and wished to thank KL for the tremendous work she does with publicity.

Any questions for JC can these be emailed using the fleet contact.

Hospital Liaison.

SS updated:

- COVID 19 samples. We are looking to reduce the collection of these. SS has met with the Trust.
- Milk runs have started to pick up from the home and are more on a weekly basis now.

There were no questions raised for SS.

Fundraising.

TT updated.

- We have received a number of large donations from groups and clubs, these stem from enquiries for events and by members who are associated with companies and have mentioned us. Long may this continue.
- Xmas bag pack was a great success which benefited £622 thank you to all who gave up their time.
- Going forward Komatsu has chosen us as their charity of the year. Thank you to Richard Clements who works there.
- Brockbushes are keeping us for another year. Big thanks to Carole Nelson for the work she has put in there. Items are required for the Easter tombola.
- Events are picking up on the calendar.
- New policy being produced for those attending events.
- Thank you to our banking assistants for their time.
- KL discussed the potential purchase of an events vehicle following the departure of the trailer. We have donated this to Newcastle West End food bank. The trailer was initially given to us free.

There were no questions for TT.

Training.

SW updated.

- We have had over 65 volunteers who have had inductions or re-inductions. These have taken place online and face to face. We no longer use the venue in Boldon as new management would not offer an NBB reduction. Thanks to JC for securing Durham University as a venue. Inductions have also taken place on a 1-1 basis. From the inductions 11 already had advanced certification, 16 have successfully gone on rota. We also have controllers on rota.
- Thank you to mentors and assessors, also shadowers. We have had great feedback. Also the controller training team led by Paul Curran.

There were no questions for ST.

ICT.

AJ2 gave an update for AK.

- We have now an additional 3 support assistants. Graeme Bowser, Mike Thomson and John Weeks. Any problems. ict.team@northumdriabloodbikes.org.uk
- Job logger (version 3) hopefully this will be a better system. This is currently under test.
- Work has been undertaken with RB and Paul Curran to look at shift control notices. RB hoping to change from shift control to shift notices and access shared which will mean that everyone who requires information i.e. to the BOB run can view this.

There were no questions to pass on to AK

Publicity.

KL updated.

- We have now had our GNR places allocated. We have 30 places still to fill. Please enrol and redeem your vouchers. Should members require information for their work places please contact KL who will forward a poster for promotion
- 360 Challenge , we are awaiting confirmation from some venues. Hopefully this year the event will take place on Sunday 14th May. This event has always generated a good income.
- We have been offered the opportunity from Stockton Council Learner Services for free courses. This is open to all volunteers. Level 1 & 2 are available online and some are in person which would mean travelling. There are a variety of skill courses. There is no limit as to how many courses for enrolment. This is a nice gesture. This is again a result of one of our members. Thank you.

SS requested if KL can put this out as a link for members. KL agreed.

Secretary

No updates AGM minutes to complete. All other admin up to date.

Recognition Awards.

KL updated and thanked Barry Bullas for collating this information:

The following Volunteers have achieved their recognition awards.

- Bronze Award
- Peter Mckeown, David Jubb, Paul Browning, Andrew Dawson, Spencer Cook, Andy Harding, John Reynolds, Anthony Dickinson, Paul Lightfoot, Ian Jamieson, John Everitt.
- Silver Award
- Ken Kelly, Andrew Blackett, Chris Hawkes,
- Gold Award
- Michael Thompson, Steven Laws, Gareth Hopper, Alex Johnstone, Rob Pattison,
- Red & Gold Award
- Jeff Ormston
- Crystal Award
- Alan Johnson (1)
- KL added that official presentations would take place at the next meeting.

5.	<p>Questions From The Floor.</p> <ul style="list-style-type: none"> ● AJ2 asked if there were any questions from the floor. ● Peter Kippax asked if the Clean Air charge in Newcastle would affect us. JC has checked and we are exempt. ● Spencer Cook raised a question, is it the case that a full shift counted as 2 for awards as someone had mentioned this pre COVID. AJ2 was unaware of this and will speak to Barry Bullas. Paul Curran added that he had proposed this a while ago. AJ2 to take this away. Ian Jamieson raised a question as to the crystal award, This was clarified as 500 shifts. Is there any impact on us with GNNAS running 24/7 now. SS advised that there would be no impact and that we follow the current process. There is a process that they may contact us out of hours however to memory this has only happened on 1 occasion. Paul Curran asked if Darlington now had 24/7 with a car. SS confirmed this. This will expand to Cumbria. ● Andrew Blackett asked a question if we had any new members following the MCN Live event. SH confirmed that we had received 1. ● KL advised that NABB are setting up a forum for all volunteers. This will be called Share Point and that NBB are part of the trial. This will include what discounts are available. <p>AJ2 thanked everyone for their attendance and the contribution they all make towards the charity. Any further questions please contact the committee. Thanks again everyone and enjoy your evening/</p>

Chair / Vice Chair Print Name:

Date:.....

Attendance sheet

1 Mick Redpath	31 Stephen Winn
2 Steve Tulloch	32 Ian Jamieson
3 Clive Franklin	33 Tony Garrity
4 Doreen Lawrence	34 Eamonn Toland
5 Tony Gent	35 Paul Curran
6 Craig Nicholls	36 Carol Nelson
7 Tom Simpson	37 James Oxborough
8 Chris Hawkws	38 John Weekes
9 Andrew Polkinghorn	39 Spike Ball
10 Harry Snee	40 John Dixon Dawson
11 John Reynolds	41 Allan Dalgrano
12 Chris Mann	42 Paul Sergeant
13 Alan Johnston	43 Alan Johnson (1)
14 Rob Wilkes	44
15 Derek Henderson	45
16 Kirsty Lawrence	46
17 Tiger Taylor	47
18 John Langan	48
19 Tom Mears	49
20 Alan Bragg	50
21 Peter Orr	51
22 Tom Ramsey	52
23 Ron Absolom	53
24 Ken Kelly	54
25 Jeff Ormston	55
26 Barry Bullas	56
27 G Mitchell	57
28 S Laws	58
29 E Metcalfe	59
30 Frank Soulsby	60