



**Minutes of Open Meeting**  
**Thursday 30<sup>th</sup> June 2022 - 19:00 to 20.40**  
**Venue: Beamish Hall**

Present:	Refer to attendance list, final page.
Apologies for Absence:	Suzanne Hichinson Jason Cooper Edward Gorringer Colin Law Peter Robertson Nigel Barlow Arthur Gallon Jeff Glen Ruth Atkinson Ian Muirehead Andrew Blacket Alex Johnstone Paul Frost Neil Hunter Steve Rawlings

No	Item
<b>1.</b>	<p><b>Minutes of March Open Meeting</b></p> <p>Accepted as a record and approved, however KL asked for amendments be made to her update. AJ asked that he be provided with this information as these minutes are difficult to record as the meetings are not recorded online.</p> <p>Proposed by: Rob Wilkes            Seconded by: Derek Henderson</p>
<b>2</b>	<p><b>Introductions.</b></p> <p>MR opened the meeting at 19.05 thanking everyone for their attendance and reminded everyone in the room to add their name to the attendance register for the record.</p> <p>MR asked that any new volunteers introduce themselves to the meeting.</p> <p>Ron Absolom – Driver            Ian Jamieson – Controller            John Langan – Returning Rider            Tom Simpson – Driver            Tom Ramsay – Driver and Controller            Welcome to NBB</p>
<b>3</b>	<p><b>Committee Updates.</b></p> <p><u>Treasurer.</u>            ST gave feedback.</p> <ul style="list-style-type: none"> <li>• March 24<sup>th</sup> – June 30<sup>th</sup></li> <li>• HSBC Community Account £11,205</li> <li>• £1274,193 Savings Acc</li> <li>• £3,629 Equals Acc</li> <li>• £190,784 total</li> </ul>

- Cash holdings reduced over last 3 months £212,162 - £21,162 less in cash funds
- Normal Expenditure
- £55,338 in - £75,548 out – £20,210
- Fleet £34,517
- £12,193 fuel - £4,064 per month
- Computers £18,195 however this was offset by a £15,995 VAT return. £2,255 3 year computer protection anti virus etc
- Uniforms £3,335
- Insurances £16,464 – Fleet £22,500 ££930 public liability insurance
- All accounts reconciled and up to date and nothing outstanding
- ST thanked Doreen and Denise for their banking support

#### Fundraising.

- TT reported we have an allocation of 12 places for Stormin the castle and this year the showers will be back in use.
- Another good result from Bebside
- 360 another good return
- Events are picking up, however can we check the events calendar as sometimes these are at short notice
- SPAR cheque £10,000 presentation, than you Carolyn English for the application. MR advised that we need for this to go National with their approval before this can be reported.

#### Publicity.

- KL updated.
- Although a reduction this year the 360 still raised£3,735.33
- GNR KL thanked Peter Robertson we have still 8 NBB places and 10 NABB places available,
- Awaiting a response from NABB as to Blood Bike Awareness Day
- Lots of talks coming in KL thanked the team for this
- KL asked that event kit be looked after as we have leaflet stands missing from kit. Merchandise has been restocked and boxes for Brockbushes fundraisers which have proved extremely popular. Carol Nelson has dispatched all off the key rings during these events

#### Vice Chair.

- MR updated that new rider air vest subsidy is still available and will become teir own after completion of 36 shifts
- Paul Curran has taken over as Control Lead

#### Membership

- MR updated from SH Role currently at 267
- Controllers 41 Drivers 100 (seem to have lost some somewhere) Riders 112 Fundraisers 31

#### ICT

- MR updated from AK thathe has been unwell for a few weeks however hopefully getting back to normal.
- New site progressing with a view to phased introduction

Secretary,

- Nothing major to report, minutes are up to date and general correspondence

Fleet.

MR gave an update from JC

- Can we ensure fault reporting is completed via online portal
- Please remember to refuel at the end of each shift using vehicle registrations and correct mileage
- Mark Master Mason to be decommissioned, also another bike tbc
- Delay to new bike entering service due to camera and tracking system
- Please ensure batteries are replaced in radios at start of shift and recharged, there is no need to take a spare, also a reminder that there are fresh batteries at RVI
- Thanks to Fleet Assistants and Paul Curran for their support

4.

Training

- SW Updated that we have another 2 online control workshops coming up
- Uniform issue and shadow shifts continue to progress at an increased pace

**Recognition Awards.**

The following Volunteers received their recognition awards.

- Gold Tiger Taylor
- Bronze Chris Hopps Paul Sergeant Craig Nicholls

5.

**Questions From The Floor.**

- Rob Wilkes discussed previous committee minutes from May where there was a mention of a solicitor letter received and asked what this related to. MR advised that we would discuss this under AOB.
- Allan Dalgrano raised the subject about 12 hour shifts and collecting vehicles the night before if they were not being used. MR advised that we have recently changed insurance companies, also garage checks and this would be discussed at committee meeting
- A question was asked (missed the name) about reporting how many shifts had been dropped resulting in suspension of service. AJ queried this as shifts are and always will be difficult to fully cover, also in all our years of operational service this has been rare. TT mentioned a second support shift to allow a midnight start as she personally would find this beneficial. MR added that this too would get booked in advance and we may still struggle for after midnight cover in some cases. Harry Snee stated that this would require a system update
- Paul Curran asked about recruitment KL advised that we are already advertising on various platforms

- TT raised a question of Lost Boy not being available in service to all members (only selected) and no keys in ignition. Harry Snee advised that it has a sign on to advise about this and the keys are on the bike.
- TT also raised a query about the new bike and it's location. MR advised that he was unaware of this however there were camera and tracking problems to be sorted and updated.

**AOB**

- **MR addressed the solicitor letter with a report to say that he did not necessarily agree with it, however in the interest of fairness we would debate each point and agree a plan to move forward**
- **Review all policies**
- **Ensure health and safety audits are carried out**
- **Ensure safeguarding policies are carried out**
- **Review the skills of trustee board**
- **Develop trustee code of conduct**
- **Ensure trustee training**
- **Put in place a scheme of delegation**
- **Review trustee job descriptions**
- **Review constitution to ensure electronic meetings are valid**
- **Review or introduce a finance policy**

Chair / Vice Chair ..... Print Name: .....

Date:.....

## Attendance sheet

1 Mick Redpath	31 Stephen Winn
2 Steve Tulloch	32 Ian Jamieson
3 Clive Franklin	33 Tony Garrity
4 Doreen Lawrence	34 Eamonn Toland
5 Tony Gent	35 Paul Curran
6 Craig Nicholls	36 Carol Nelson
7 Tom Simpson	37 James Oxborough
8 Chris Hawkws	38 John Weekes
9 Andrew Polkinghorn	39 Spike Ball
10 Harry Snee	40 John Dixon Dawson
11 John Reynolds	41 Allan Dalgrano
12 Chris Mann	42 Paul Sergeant
13 Alan Johnston	43 Alan Johnson (1)
14 Rob Wilkes	44
15 Derek Henderson	45
16 Kirsty Lawrence	46
17 Tiger Taylor	47
18 John Langan	48
19 Tom Mears	49
20 Alan Bragg	50
21 Peter Orr	51
22 Tom Ramsey	52
23 Ron Absolom	53
24 Ken Kelly	54
25 Jeff Ormston	55
26 Barry Bullas	56
27 G Mitchell	57
28 S Laws	58
29 E Metcalfe	59
30 Frank Soulsby	60