



**Minutes of AGM**  
**Thursday 23<sup>RD</sup> September 2021 - 19:00 to 20.40**  
**Corner House Inn – Jesmond.**

Present:	See attendance list.
Apologies for Absence:	Peter Robertson, John Buxton, Ruth Atkinson (on shift), Graeme Mitchell, Bob Cresswell, Edward Gorringe, Chris Hawkes, Suzanne Hitchinson, Stephen Winn, Susan Draper, Steven Draper, Ken Tait, Colin Mathews, Derek Henderson, Stephen Monks, Doreen Lawrence, Sean Storey, Alan Bell, Owen Cockburn, Mark Beaman, Ian Muirehead, Richard Wood.

No	Item
<b>1.</b>	<p><b>Introductions</b></p> <p>RP opened the meeting and welcomed all members for attending. Our first face to face gatherings since lockdown restrictions were introduced. It's great to see everyone here. Thank you.</p>
<b>2.</b>	<p><b>Apologies</b></p> <p>See above</p>
<b>3.</b>	<p><b>Minutes of AGM Meeting</b></p> <p>Accepted as an accurate record and approved</p> <ul style="list-style-type: none"> <li>● Proposed by: Andrea Witherspoon.</li> <li>● Seconded by: Ria Burnett.</li> </ul>
<b>4</b>	<p><b>New Members.</b></p> <p>A warm welcome to:</p> <ul style="list-style-type: none"> <li>● Andy Watson – Driver.</li> <li>● Craig Nicholls – Controller</li> <li>● Spencer Cook Rider with 4 shifts already completed.</li> <li>● Rob Donahue – Rider.</li> <li>● Sarah – Controller.</li> </ul>
<b>5</b>	<ul style="list-style-type: none"> <li>● Anthony Moody – Events and currently doing Rider Training.</li> </ul>

### **Treasurer Update.**

ST gave a comprehensive update as to the charity current financial situation

Year end report for 2020.

- We are in a good position despite lockdown which has had an effect on fundraising which has generated a reduced income with less donations
- Costs have reduced mainly due to the BP fuel subsidy and £360,200 total funds to carry forward to 2022. We are currently spending appropriately to what we receive.
- Running costs have reduced to £21,300 (lockdown)
- VAT reconciled with £56,100 returned to date.
- 2 years funds in hand £217,608. £106,575 running costs with an expenditure of £8,800 per month. £8,000 is fleet costs.
- Other debtors / deficit £20,062 without the unclaimed VAT we would have achieved a small profit of £2,192 over the last financial year.
- VM equipment deposits £6,370
- VAT not recoverable from HMRC £5,591 (now claimed £6217
- Prepaid expenses £7,750 £5,000 NABB services paid for in advance, e.g invoices due to be paid at a date in advance. Total £20,062.
- Prepaid expenses include subscriptions paid to Wave in advance, also insurance payments.
- Deficit of £20,000 (right off of £7,750 vat not6 recoverable due to no receipts.
- £5,000 On hold for NABB
- £6,000 expenses
- £119,236 tangible assets (fleet)
- £360,200 total funds to carry forward.
- VAT return £6.217. December to June 21.
- Review from last open meeting.
- Current account £17,400
- Savings account £187,150
- Equals account £648
- Total £205,198
- Over the last 3 months paid in £42,855 paid out £41,700.
- No questions asked in relation to the accounts.

Proposed by KL

Seconded Paul Curran

**6**

### **Committee Election.**

- There are currently 3 posts up for re-election.
- Hospital Liaison – Sean Storey. Training -Stephen Winn. Secretary – Alan Johnston.
- This was unopposed and agreed by the meeting.

**7**

### **Committee update**

### Chair.

RP gave the following updates.

- Rota issues and survey. Following member discussion we may look at a split day shift which may extend to nightshifts. Work in progress.
- Spending review. Following suggestions we are looking to purchase event kit. Defibrillators have been sorted. Also looking to purchase suitable rider t shirts as opposed to polo tops
- What 3 Words list has been produced and user guide on the web site.

### Vice Chair.

MR gave the following updates,

- Since the start of DBS Checks in March NBB have taken legal advice and will continue to fund this prior to kit issue, we have a turn round of approximately 3 / 4 days when receiving clearance.
- Air Vests. 48 requests have so far been received and 10 received. Thanks to TT for securing the £10,000 grant. JC asked that riders do not adjust or tamper with the secured bike lanyards or shorten them.

### Publicity.

KL gave the following updates.

- Christmas card design competition is now up and running with entries received; This is also open to adults.
- Virgin Money just giving account will cease in November. Give As You Live will replace this KL to share.
- Hospital appointment cards which will feature our NBB logo is about to go live.#
- KL extended thanks to Barry Bullas for the GNR work again. £21, 000 pledged on the day of the run to be split with NBB and NABB. Jonathon Dixon will again lead on a bike.

### Training.

SW gave the following updates.

- From August to September 127 have attended induction, 30 remain and 40 have not responded.
- Assessments have now restarted. Rob Wilkes stated that he had not had an email. RP will check. Please complete assessments prior to further shift bookings due to insurance.
- Great job from controller trainers with 35 registered.
- Can members please respond to online requests for licence / insurance checks.

### Fundraising.

TT gave the following update.

- Events are starting to come online, so looking for co-ordinators.

### Rota.

CM gave the following update,

- GNAAS resupply we have completed this extra request 4 times. Merit car may do every night so this may pick up in the future.
- 19 Riders awaiting uniform issue, 8 drivers this is in hand.
- We have had some rota problems recently with rota survey showing that some members struggle with 12 hour shifts.
- We have 44 members who have not completed a shift in 6 months, and some for over 2 years,
- We need to look to recruit controllers. KL will look at this.
- Difficult logistically to look at shift variations.

### Hospital Liaison

SS gave the following update

- Currently in discussion as we have had a request from the trust to deliver breast milk SS will feedback.

### Membership.

SH gave the following update.

- We have 36 new and returning members and a tally of 319 membership.

### ICT

AK gave the following update

- Website update continues and focus on Apple problems / iPhone.
- All committee have now completed GDPR training
- Extra layer of security now in place on site.
- New job logger work continues before roll out.
- AK asked if anyone is interested to help out with ICT.

### Fleet.

JC gave the following update.

- BOB Car has now gone and will not be replaced via Henry Surtees Fund. We are in the process of purchasing another vehicle.
- 2 x BMW RTs coming shortly, JC reminded that familiarisation is needed prior to booking.
- We will need to look at possibly retiring our 2 Yeti cars.
- JC asked that members check their declarations for licence check and insurance as some

	<p>information does not coincide.</p> <ul style="list-style-type: none"> <li>● JC thanked Fleet Assistants for their support with vehicle movements.</li> </ul>
<p><b>8</b></p>	<p><b>Recognition Badges.</b></p> <p>The following members received their award this evening. Well done.</p> <p>David Mcdonagh Bronze &amp; Silver  Kirsty Lawrence Silver  Andrew Polkinghorn Bronze Silver Gold  Clive Franklin Bronze Silver Gold  Harry Snee Gold  Jason Cooper Gold  Judith Russell Gold  Peter Kippax Gold  Chris Tolley Gold Gold Red  John Reay Gold Gold Red  Gary Tait Gold Red  Carole Nelson Gold Red  Frank Soulsby Gold Red  Jim Ludford Gold Red  Steve Tulloch Gold Red  Bill Deacon Gold Red</p>
<p><b>9</b></p>	<p><b>Volunteer Of The Year.</b></p> <p>KL addressed the meeting to advise that this year we have received a lot of submissions for this award and voting has been close, however we are pleased to announce that Carole Nelson is the recipient of this award. Very well done Carole and thank you for your service,</p>
<p><b>10</b></p>	<p><b>Floor Questions</b></p> <p>RP opened the floor to questions.</p> <ul style="list-style-type: none"> <li>● Charles Wood advised that Biker Down courses have resumed from Washington Fire Station</li> <li>● JC when collecting the West Denton bike can this be started out of the fire station due to fumes. Also Morpeth and Netherby bases are to be floor painted so bikes will need to be relocated temporarily.</li> <li>● Mike Thompson thanked the committee for their work and Vocare.</li> <li>● Blue light capabilities now not available to vehicles for events / operations.</li> <li>● Bill Deacon requested that radio problems are promptly reported.</li> </ul>
	<p><b>Meeting Closed at 20,40</b></p>

--	--

Chair / Vice Chair ..... Print Name: .....

Date:.....

## Attendance Sheet

### Patrons

1	Heidi Mottram CBE	2	Professor Bob Jarman
---	-------------------	---	----------------------

### NBB Members

1	Ronnie Paton	31	Kirsty Downham
2	Mark Horton	32	Kirsty Lawrence
3	Chris Mann	33	Michael Redpath
4	Ian Macneish	34	Paul C
5	Rob Pattinson	35	Paul Frost
6	Alan Kinghorn	36	Peter Kippax
7	Allan Dalgarno	37	Rob Wilkes
8	Andrea	38	Sean Storey
9	Arron Gilbrath	39	Stephen Millen
10	Barry Bullas	40	Steve Monks
11	Carol Nelson	41	Steve Law
12	CarolynsGalaxy A20e	42	Susan Draper
13	Chris Sherrcatt	43	Tiger Taylor
14	Craig Nicholls	44	Tom's IPad
15	Dave Glennie	45	Tony Keenam
16	Dave's Iphone	46	Rob Pattinson
17	Doreen Lawrence	47	Suzanne Hichinson
18	Frank Soulsby	48	Steve Houlahan
19	Gareth Hopper	49	John DD
20	Gary Tait	50	Steve Tulloch
21	Graeme Mitchell	51	Paul Sargent
22	Harry Snee	52	Unknown
23	Ian Muirhead	53	Unknown
24	Ian Perks	54	Unknown
25	James Ludford	55	
26	Jason Cooper	56	
27	Jeff Glen	57	
28	Joe Parkin	58	
29	John Watts	59	
30	Ken Tait	60	