



Minutes of Committee Meeting
Thursday 09th September 2021 – 18:00 to 19:30
Online via Teams due to Covid 19

Present:	Mick Redpath (MR), Stephen Winn (SW), Susanne Hitchinson (SH), Steve Tulloch (ST), Jason Cooper (JC), Tiger Taylor (TT) Chris Mann (CM) Sean Storey (SS) Kirtsy Lawrence (KL) Alan Kinghorn (AK)
Apologies for Absence:	Alan Johnston (AJ) Ronnie Paton (RP)

No	Item	Action required
1.	<p>Minutes of August meeting</p> <p>Minutes not presented</p>	
2	<p>Actions List</p> <p>MR went through the action log and the below were updated.</p> <ul style="list-style-type: none"> ● Several minutes still to approve. ● TT procedure for storage and event equipment. TT was awaiting the go ahead. Gary Tait is now back on rota so okay to do so. ● NEAS Keys, CM has managed to get 5 back and returned to AJ. Potentially another 2 to follow. Need a rough idea as to how many we originally had. SS will chase up. CM, we may need some more. Discussion reference costing SS to speak to risk department. ● Website mobile friendly. AK will update under ICT. ● Equipment recovery base seems dead in the water. Need to look at other options. ● Air Vests, first batch should be here next week. Will issue in order of application. Possibly for AGM issue. ● Car assessments, last month 9 overdue. Another 10 coming up potentially. SW car assessments currently 5 overdue. Riders only 3 overdue. 	
3	<p>Committee Updates.</p> <p>The present committee members gave the following updates</p>	

Treasurer,

- £15,600 current account,
- £207,148 savings account
- £784 equal balances
- £223, 532 total funds available
- £8674 in - £7707 out
- £969 up
- Updating presentation request for information.
- Air vests first batch back from stitching and should be out in a few days.
Invoice should arrive next week
- VAT refund Dec – June 2021
- Gift Aid update not proceeding.
- TT any news with read access for grants etc. ST will forward statements / upload to I Drive.

Rota

- 15 new riders added to rota which has had no major effect. Aware of unrest with new riders / drivers waiting. Roughly speaking, we have approx. 100 riders and drivers which is more than adequate to cover shifts. TT could we implement a later start as from the survey. MR possibly to add as AOB at AGM. CM we also have controller problems also. TT is it worth targeting some call centres in to talks. Lengthy discussion as to support shifts and starting times to be discussed further. ST a discussion is needed at a later date to look at ideas and move on. MR to set up a core group to discuss this.

Publicity.

- Photo shoots tomorrow with the mayor and the new Morpeth bike. KL did not receive an invite
- GNR photo is arranged for 12 tomorrow at the SAGE KL to arrange for goody bags to go to Rob.
- Theatre and Fire Service event next weekend.
- Talks are starting to come back in.
- Carol Nelson has first young people's session arranged with Girl Guides.
- Entry received for Christmas card competition.

Fundraising

- Stormin went well and some great feedback from trades which we can take forward. Approx. £3000 raised without having the use of showers. Great teamwork. KL commented that the new gazebo came back immaculate and well packed. Team organised themselves extremely well and engaged with the public.

Hospital Liaison

- We should have 2 cards now at RVI reception for access to the rest area.
- Denton Turret, CM has email.

Membership.

- All okay.

Training.

- Inductions and re-inductions going through okay.
- KL to advertise for controllers, SW to advise when.

Fleet.

- Replacement bike for Primula has now arrived at Jeffries. Upgrades needed for TFT screens.
- Lost Boy all done and will be leading GNR on Sunday.
- BOB car to return 23.09.21. Replacement to find, however the kind of vehicle we are after is much sought after. 30-35 weeks waiting list for a new one. Do we need 4WD. Black Yeti will be fleted out as to BOB car. MR can we source a second hand vehicle and get this signed off with RP / ST which would not need a committee vote. Agreed. Potentially a 4wd Passat with 40K. No objections.
- Discussion relating to electric vehicles and a potential 90k cost for 4wd.
- Tracking and cameras. A supplier has advised us that the system we use might not be compatible with our smaller bikes. This system would be £13 per month per unit and linked to their tracking systems. Currently the F800s have no cameras fitted. The £13 would give us the SIM card, data storage and Cloud access.

ICT.

- AK has sorted out from our last meeting modules as to milestones, appreciate if committee would look at these and provide feedback. This was posted 7th August in the committee channel. JC said that this seemed to tick the boxes. AK to repost. MR better if this is role specific. Currently this looks at rider, driver and controller. MR to add to action list.
- Websites, public and members site AK has sent links.
- Job loggers also on there to look at. AK to create a couple of SLACK sites to discuss this.
- Migration costs for site for a more responsive service £500 per day and will take 3 – 5 days. Full migration £10000 - £200000. Mike Thompson keen to be involved also if membership with IT skills could help. Current site 777 expires November next year. SH to look at application forms. CM migration plan is this cost excessive if we were to do it ourselves and take 3 – 5 months. KL circumstances might change. TT may know of a grant scheme. AK to send. Wait until after AGM. ST as trustees we need to take professional advice on such matters.
- Issue with laptop, would be handy if someone was more mobile. Jerry Trowbridge and Northumbria Water provided. IT equipment not being replaced as working from home. Need to look at this process. KL speakers are requesting laptops. KL we need 14. RP looking at this as well as controllers.

	<ul style="list-style-type: none"> • Anti-virus expiration AK suggested we look at prices. 	
4	<p>Complaints</p> <p>See Confidential Addendum</p>	
5	<p>Major Events</p> <p>KL Gave updates on GNR AGM is all scheduled</p>	
6	<p>Committee on Call</p> <p>KL asked about the process of being on call with the hospital number being transferred to CoC number during the day. A discussion we held about the process</p>	
7	<p>Potential purchase of property</p> <p>KL advised that as the base has fallen through, and as the Lottery granted is available to purchase a property and asked is this something we can go for. A discussion was then held.</p> <p>TT to explore the grant process.</p>	
8	<p>Online Fundraising platform</p> <p>KL advised Virgin Money Giving platform is closing and need to replace ASAP. Aa discussion took place about the replacement</p> <p>ST to investigate a replacement</p>	
9	<p>Tracker Access</p> <p>KL asked if it was possible to access the live tracker system, a discussion took place. JC advised that there are 2 systems and 1 will give all details and due to GDPR only certain committee should only have access, A discussion then took place around the access.</p> <p>A email to be sent to all members to advice that radios must be switched on during the full shift.</p>	
10	<p>NBB Membership standards</p> <p>Deferred</p>	
11	<p>Rota Survey</p> <p>Deferred</p>	

12	<p>Volunteer of the year</p> <p>A discussion was held on the nominations, the committee agreed that although nominated volunteers were worthy winners this year the award went to Carol Nelson</p>	
	<p>AOB</p> <p>SS asked if there had been any nominals for committee at the AGM</p>	
	<p>Date and Time of Next Meeting</p> <p>Tuesday 2nd Nov at 19:00</p>	
	<p>Meeting closed at 21.24</p>	

Chair / Vice Chair Print Name:

Date:.....