



Type: Policy	Northumbria Blood Bikes Definition: Smoking in the Workplace		
Owner:	Membership	Author:	Barry Bullas
Approved:		By:	Executive Committee
Doc Ref:	SMOK01	Version:	1.1

A. Why do we need this policy

Northumbria Blood Bikes has a legal obligation in terms of smoking in the workplace.

B. Who is responsible for this policy

The Membership lead of the group is responsible for the maintenance of this policy.
The Executive Committee is responsible for approving this policy.

Any member responsible for a vehicle must ensure they and any passengers adhere to both the law and the instruction laid out in this policy.

C. When will this policy be reviewed

The policy will be reviewed a maximum of Two years following its approval.

D. How will the changes be notified

The latest version of the policy will be made available via the members' library on the group website. New versions will be announced via email to all members and will be brought to the attention of those applying for membership.

1. Aim of this policy

To ensure that all applicant members and members are aware of the law, and NBB's policy, on smoking in the workplace.

2. The policy

There should be no smoking, including the use of electronic cigarettes or vaporisers, in/on/alongside any Northumbria Blood Bikes vehicle, at any time. It is the duty of the member who is currently responsible for the vehicle to ensure that both they and any passengers adhere to the Law and this policy.

2.1. The Law

Section 11 of The Smoke-free (Exemptions and Vehicles) Regulations 2007 states clearly that:

an enclosed vehicle and any enclosed part of a vehicle is smoke-free if it is used

(a) by members of the public or a section of the public (whether or not for reward or hire);

or

(b) in the course of paid or voluntary work by more than one person (even if those persons use the vehicle at different times, or only intermittently).

This legislation can be view on the Government Legislation website <http://www.legislation.gov.uk/uksi/2007/765/regulation/11/made>

2.2. Electronic cigarettes

While the legislation does not currently cover the use of electronic cigarettes, the committee have taken the decision to apply the same principles of the Smoke-free regulations to electronic cigarettes.

2.3. Vehicles

This policy applies to all vehicles including cars, motorcycles and exhibition trailer.

**Northumbria Blood Bikes Policy
Smoking in the Workplace**

Version Control and History

Date	Version	Author:	Reason For Change
April 2016	1.0	Barry Bullas	First Version
August 2023	1.1	Suzanne Hitchinson	Periodic Review – no major changes