CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/07/2023 **Period start date To** 30/06/2024 **Period end date**

Charity name: Northumbria Blood Bikes

Charity registration number: 1166689

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of this charity is to advance health and save lives, primarily in Northumbria, by providing a volunteer courier service ancillary to transport provided by the statutory authorities for the transfer of blood, blood products and other medical resources between hospitals and medical facilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Outside normal office hours, hospitals rely on taxis or couriers to transfer urgent medical supplies or patient test samples between hospitals and other sites. Northumbria Blood bikes carries out this service free of charge, ensuring the limited resources of the NHS can be used where it makes a difference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees ensure all activities contribute to assisting the NHS in our area thus provide a public benefit

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	We do not pay for material fundraising, and there are no paid roles within the charity. We organise fundraising and awareness events and solicit donation, sponsorship, and grants from our local community
Other		In order to provide the service We recruit, train, and motivate volunteers to work with us. We run a fleet of 8 cars and 13 bikes We do our own publicity Newsletters, Radio & TV interviews, banners, posters, promotional items, talks & presentations We negotiate with Health Trusts, NEAS, NHSBT & GNAAS We record statistics, Legal administration, evidence-backed with receipts, activity logs and recordings

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During this period, we have completed 12,554 separate jobs for the NHS trusts in our area and the Great North Air Ambulance Service (GNAAS). We are confident that this has saved the NHS thousands of pounds in taxi/private courier fares and has improved the healthcare (or helped save the lives) of people in the North East of England

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	During this period, we have continued to support the NHS following the COVID outbreak, this included ● providing additional drivers to deliver products directly to patient's homes

		during the day (which was outside our normal operational time), This service ended in December 2023. ● providing transport of human baby milk in conjunction with the human milk bank and other blood bike groups
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position of the charity is in good health as demonstrated by our annual accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We aim to hold in reserve: Sufficient funds to cover six months operating costs to allow an orderly close of the charity if required. Sufficient funds to cover replacement of any vehicle unexpectedly rendered unusable or uneconomic to repair
Amount of reserves held	Para 1.22	We have reserves to cover 13 months of running costs
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We have two principal sources of income. The first source is large donations (usually tied to the purchase of capital items like vehicles or equipment) which comes from grant-making trusts, corporations, or staff societies. The second is a smaller steady flow of direct donations to the charity or to charity representatives at publicity events which come from individuals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The vast majority of our expenditure supports the charity objectives as it covers maintenance and running costs for our vehicle fleet and the IT systems which support our operations. Typically, less than 15% of our expenditure goes on non-operational items.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by membership / appointed by committee

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We follow the membership standards of the Nationwide Association of Blood Bikes
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are a member of the Nationwide Association of Blood Bikes
Relationship with any related parties	Para 1.51	We, when required work alongside any other member group/s to facilitate long-distance transport of packages by relays
Other		

Reference and Administrative details

Charity name	Northumbria Blood Bikes
Other name the charity uses	NBB
Registered charity number	1166689
Charity's principal address	Northumbria House Abbey Road Pity Me Durham DH1 5FJ

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Michael Redpath	Chair		Elected by Membership
	2	Alan Johnson	Vice-Chair		Elected by Membership
	3	Lee Smith	Treasurer		Elected by Membership
	4	Alan Johnston	Secretary		Elected by Membership
	5	Robert Wilkes	Membership officer		Elected by Membership
	6	Laura Taylor	Fundraising Officer		Elected by Membership

	7	Sean Storey	Hospital Liaison		Elec ted by Me mbe rshi p
	8	Rianne Burnett	Rota Manager		Elec ted by Me mbe rshi p
	9	Alan Kinghorn	ICT Officer		Elec ted by Me mbe rshi p
	10	Stephen Winn	Training Officer		Elec ted by Me mbe rshi p
	11	Jason Cooper	Fleet Manager		Elec ted by Me mbe rshi p
	12	Kirsty Lawrence	Publicity Officer		Elec ted by Me mbe rshi p
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	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	**Name**	**Address**
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Michael Redpath
Position (eg Secretary, Chair, etc)	Chair
Date	xx/09/2023